



**Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya**  
(Deemed-to-be University u/s 3 of UGC Act 1956 – Accredited with "A" Grade by NAAC)  
**Enathur, Kanchipuram 631561**  
<http://www.kanchiuniv.ac.in>

Dr.T.Venugopal  
Controller of Examinations

22.10.2018

**CIRCULAR**

**Extension of Registration for Exam Application for Nov / Dec 2018 Examinations**

It is informed that all the students (UG, PG and M.Phil (FT/PT) (Current (Except First Year) and all passed-out students) should register for generation of Exam Application through the "Student Portal" using the provided link. The fee structure is attached herewith.

- **The extended Registration Link shall be open till 26.10.2018.**
- **No further extension of dates will be allowed.**
- **Fees must be paid through online mode only.**

Step 1: Log on to student portal (<http://www.kanchiuniv.ac.in/studentportal.htm>) using Login ID and password.

Step 2: Using the link "University exam registration (Nov 2018)" complete the process of selecting arrear papers, if any. Regular papers will get selected by default.

Step 3: Before submitting the form review the selection of papers and application carefully. No addition or deletion of papers will be entertained after submission of the form.

Step 4: Note down the total fee to be paid and pay the SAME total fees through SCSVMV online payment facility at <http://www.kanchiuniv.ac.in/online-payment.php> only.

Step 5: The E-Generated applications will be scrutinized in exam section and approved.

Step 6: The Heads of departments will download and issue the approved hall tickets before examination.

Step 7: During examinations the Chief Superintendent can be contacted in case of lost or misplaced hall tickets.

Step 8: Students may make use of internet facilities in the Library, if required.

  
Controller of Examinations  
**Dr. T. VENUGOPAL**  
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