



# Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya

(Deemed-to-be University u/s 3 of UGC Act 1956 – Accredited with “A” Grade by NAAC)

Enathur, Kanchipuram 631561

<http://www.kanchiuniv.ac.in>

Dr.T.VENUGOPAL  
Controller of Examinations

16.04.2019

## NOTIFICATION

### REGISTRATION FOR GENERATION OF EXAM APPLICATION APRIL 2019 EXAMINATIONS

It is informed that **ALL STUDENTS** (Full Time & Part Time) (**Regular & Arrear**) (*except Final Year B.E / B.Tech 7<sup>th</sup> & 8<sup>th</sup> Semester & B.Ed Students*) should register for generation of Exam Application through the “**Student Portal**” using the provided link. The New Exam Fee structure is updated at University Website.

- The Registration Link shall be open from 17.04.2019@ 6:00PM till 26.04.2019.
- Fees can be paid without fine till 24.04.2019
- Fees can be paid with a fine of Rs.100/- till 26.04.2019
- No further extension of dates will be allowed.
- Fees must be paid through online mode only.

Step 1: Log on to student portal (<http://www.kanchiuniv.ac.in/studentsportal.htm>) using Login ID and password.

Step 2: Using the link “**University Exam Registration - April 2019**” complete the process of selecting arrear papers, if any. Regular papers will get selected by default.

Step 3: Before submitting the form review the selection of papers and application carefully. No addition or deletion of papers will be entertained after submission of the form.

Step 4: Note down the total fee to be paid and pay the SAME total fees through SCSVMV online payment facility at <http://www.kanchiuniv.ac.in/online-payment.php> only.

Step 5: The E-Generated applications will be scrutinized in exam section and approved.

Step 6: The Heads of departments will download and issue the approved hall tickets before examination.

Step 7: During examinations the Chief Superintendent can be contacted in case of lost or misplaced hall tickets.

Step 8: Students may make use of internet facilities in the Library, if required.