



Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya

(University u/s 3 of UGC Act 1956 – Accredited with “B” Grade by NAAC)

Enathur, Kanchipuram 631561

<http://www.kanchiuniv.ac.in>

Functions of a Guide

- a. A Guide of Viswa Mahavidyalaya, shall give consent to take a scholar only after carefully examining the eligibility and suitability of the scholar to his / her satisfaction and continue to Guide the scholars admitted under him / her throughout the tenure of research.
- b. The Guide shall monitor the research progress of the scholars, shall monitor the attendance of the scholars under Full Time Category, shall monitor the course work of the scholars under Part Time Category, shall forward half yearly reports by the scholars, shall send confidential yearly reports on the scholars and shall in general ensure that the scholars follow the Ph.D regulations of Viswa Mahavidyalaya.
- c. The Guide shall be responsible to convene the Doctoral Committee meetings, whenever necessary, in coordination with the Dean, Head, External Expert and the scholar. The Guide shall be present for all Doctoral Committee meetings and shall also ensure the presence of external expert and scholar for the Doctoral Committee meetings.
- d. The Guide shall ensure that the scholar does not indulge in plagiarism and unethical practices.
- e. The Guide shall not abandon the scholar in the middle of the program, unless the progress of the scholar proved to be unsatisfactory. No new scholars shall be admitted under Guides who have the practice of abandoning scholars without valid reasons.