



**Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya**  
**(Declared as Deemed to be University u/s 3 of UGC Act 1956)**  
**Enathur, Kanchipuram 631561.**

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### **Procedure for July / August 2020 online examinations for final years**

- The mode of July 2020 examinations shall be online through the same Google Class Room which the students now use to attend online classes and tests
- The current final year classrooms will be converted into Google Classrooms.
- Approved candidates can login with credentials such as Register number, subject code and name and session of exams as determined by nominal roll and timetable.
- The identity of the students can be ensured using methods of snapshots through webcam at certain intervals, monitoring student movements through webcam
- Students will have to make self declaration and upload answer sheet in pdf format.
- The Chief Superintendent shall utilize the current Google Class Room setup to design online exam halls, online Superintendents and online Invigilators in a suitable secured manner
- The procedure for login, download of question paper, upload of snapshots, scanning-preparing pdf of answer sheets-uploading of answer sheet pdf and self declaration will be prepared as a short video file by the technical team and will be uploaded in Google Class Room for the information of students well before the beginning of examinations.
- Any queries / clarifications can be mailed to [webadmin@kanchiuniv.ac.in](mailto:webadmin@kanchiuniv.ac.in) with copy to [examsection@kanchiuniv.ac.in](mailto:examsection@kanchiuniv.ac.in) for technical assistance.