



Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya

(Deemed-to-be University u/s 3 of UGC Act 1956 – Accredited with “A” Grade by NAAC)

Enathur, Kanchipuram 631561

<http://www.kanchiuniv.ac.in>

Guidelines for the Research Scholar

1. The Scholar should immediately report to the Guide on receipt of this order and should send the joining report as per the prescribed format. The Period of Research shall be counted from the date of joining only.
2. A panel of six different experts (with Address of communication, Mobile Number and E Mail ID) proposed by the Guide must be sent in a cover, sealed and attested by the Guide, along with the joining report. From the panel of experts suggested by the Guide, one expert will be selected for a scholar (or a group of scholars admitted in the same session under the guide) and the selected expert will participate in the **all three** doctoral committee meetings which will be conducted in the respective department of this Mahavidyalaya.
3. The scholar has to undergo course work under his Guide for a minimum period of 90 days (one semester) after the first doctoral committee meeting and a certificate from the guide should be sent in the prescribed format after the completion of course work.
4. The scholar has to appear for Research Methodology Examinations (As mentioned in the admission order) after successful completion of course work.
5. The scholar has to regularly submit half yearly reports on the research progress in the prescribed format duly forwarded by the Guide.
6. The scholar has to request the Guide to send yearly confidential reports in the prescribed format
7. The scholar should regularly pay tuition fees every year in January / July without fail.
8. No intimation will be sent reminding the scholar on the payment of fees or on the submission of half yearly or yearly reports.
9. The scholar should abide to the rules and regulations of the University. The admission is liable to be cancelled if the scholar fails to pay the prescribed fees on time or if the scholar fails to submit progress reports on time or if the scholar fails to follow the regulations for Ph.D.
10. First doctoral committee meeting will held before completion of one year to recommend the syllabus research methodology examinations, to advise the scholar to complete the course work and to assess the progress of the scholar
11. Second doctoral committee meeting will held after successful completion of the methodology examinations by the scholar to confirm the title of the research work and to assess the progress of the scholar
12. Third doctoral committee meeting will held at the time of synopsis presentation by the scholar
13. The Guide shall be in touch with Dean of the respective Faculty / Head of the Department of this Mahavidyalaya convene the doctoral committee meetings
14. The Research Wing Website <http://www.kanchiuniv.ac.in/research/> can be referred, on a regular basis, for Ph.D. regulations, fee structure, prescribed formats and other relevant information.