

OFFICE OF THE DIRECTOR, INTERNAL QUALITY ASSURANCE CELL
SRI CHANDRASEKHARENDRA SARASWATHI VISWA MAHAVIDYALAYA
(University established under section 3 of the UGC Act 1956)
ENATHUR, KANCHIPURAM

Prof. K.V.S.N.MURTY,
M.Sc.(Zool), M.A.(Phil),M.A.(Eng),
M.A.(Tel), M.A..(Socio), M.A.(Religious Studies)
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Phones:27264301,27264308,2764293, Extn.

Lr. No. 4/DIR/IQAC/SCSVMV/2016

Enathur, Kanchipuram,
Date: 7th October 2016




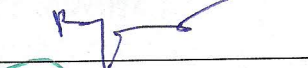

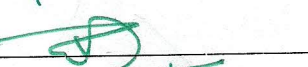

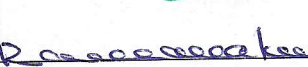


To
All the IQAC Members,
SCSVMV,
Enathur.

All the Members of IQAC are hereby informed to make it convenient to attend the **FOURTH** meeting of the academic year 2016-17 of IQAC in the **Board Room on 13th October, 2016, at 11.00 a.m.** to discuss the items mentioned in the agenda below.

AGENDA

1. Welcoming the Members by the Chairman
2. Action Taken Report by the Secretary, IQAC
3. Formation of Steering Committee to collect the data for the 7 criteria from all the Departments
4. Submission of AQAR 2015-16
5. Any other matter with the permission of the chair.


(K.V.S.N.MURTY)
Secretary, IQAC

| Name of Members | Designation | | Signature |
|------------------------------|---|--------|---|
| Dr. K.Venkatramanan | Professor of Physics | Member |  |
| Dr. Debajyoti Jena | Assistant Professor of Sanskrit | Member |  |
| Dr. P. Venkatesan | Associate Professor of ECE | Member |  |
| Dr. T. Rajmohan | Associate Professor of Mech. Engg | Member |  |
| Dr. G. Srinivasu | Registrar | Member |  |
| Sri. G. Ramachandran | Chief Administrative Officer | Member |  |
| Dr. G.P. Raman | Controller of Examinations | Member |  |
| Prof. Dr. K.P.V. Ramanakumar | Dean, Faculty of Management Studies | Member |  |
| Dr. R. Subbalakshmi | Principal, Pachaiyappa's College for Women, Kanchipuram | Member |  |
| Sri. A.S. Viswanathan | Assistant Professor of EEE | Member |  |

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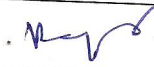
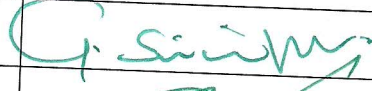


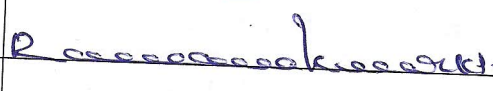
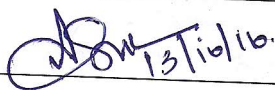
INTERNAL QUALITY ASSURANCE CELL MEETING No.4


Date: 13.10.2016

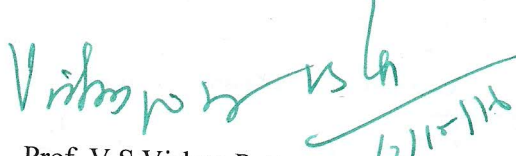
Time: 11.00 AM

Venue: Board Room, SCSVMV.

Members Present:

| Name of the Members | Signature |
|------------------------------|--|
| Dr. K.Venkatramanan |  |
| Dr. Debajyoti Jena |  |
| Dr. P. Venkatesan |  |
| Dr. T. Rajmohan |  |
| Dr. G. Srinivasu |  |
| Sri. G. Ramachandran |  |
| Dr. G.P. Raman |  |
| Prof. Dr. K.P.V. Ramanakumar |  |
| Dr. R. Subbalakshmi | - |
| Sri. A.S. Viswanathan |  13/10/16 |


Prof. Dr. K.V.S.N. Murty
Secretary, IQAC


Prof. V.S. Vishnu Potty
Chairman, IQAC
13/10/16

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No: 4/DIR/IQAC/SCSVMV/2016

Enathur, Kanchipuram
13th October, 2016

SUB: **FOURTH** Meeting of the IQAC for the academic year 2016-17.

MEETING No : **FOURTH**
VENUE : **Board Room, SCSVMV**
DATE : **13.10.2016**
TIME : **11 am**

CHAIR : **Prof. V.S. Vishnu Potty, Chairman, IQAC. SCSVMV**

AGENDA:

1. Welcoming the Members by the Chairman
2. Action Taken Report by the Secretary, IQAC
3. Formation of Steering Committee to collect the data for the 7 criteria from all the Departments
4. Submission of AQAR 2015-16
5. Any other matter with the permission of the chair.

MEMBERS PRESENT:

1. Dr. K.Venkattraman, Professor of Physics, Member
2. Dr. Debajyoti Jena, Assistant Professor of Sanskrit, Member
3. Dr. P. Venkatesan, Associate Professor of ECE, Member
4. Sri. A.S. Viswanathan, Assistant Professor of EEE, Member
5. Dr. G. Srinivasu, Registrar, Member
6. Sri. G. Ramachandran, Chief Administrative Officer, Member
7. Dr. G.P. Raman, Controller of Examinations, Member
8. Prof. Dr. K.P.V. Ramanakumar, Dean, Faculty of Management Studies, Member
9. Dr. T. Rajmohan, Associate Professor of Mech. Engg, Member

MEMBERS ABSENT:

1. Dr. R. Subbalakshmi, Principal, Pachaiyappa's College for Women, Kanchipuram

The meeting has been called to order by the Chairman at 11.00 AM and the business has been taken up immediately.

Item No.1: Welcoming of the members by the Chairman:

The Chairman, IQAC, welcomed to all the members of the Internal Quality Assurance Cell.

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Item No.2: Action Taken Report by the Secretary, IQAC:

The Secretary, IQAC, conducted acquaintance meetings with the IQAC Sub-Committee Members and also with the IQAC Departmental Coordinators

Item No.3: Formation of Steering Committee to collect the data for the 7 criteria from all the departments

Templates are made for collection of data from the departments and send to the departments and requested them to filled in forms on or before 15th November 2016 for compilation of SSR.

Item No.4: Submission of AQAR 2015-16:

The IQAC submitted the AQAR 2015-16 to be sent to NAAC for review.

Item No.5: Any other matter with the permission of the Chair

Since there is no other matter to discuss, the meeting came to end.

MINUTES

Minutes of the **FOURTH** meeting of the Academic Year 2016-17 of the IQAC Committee held at 11.00 AM on Thursday, the 13th October, 2016 in the Board Room of Sri Chandrasekharendra Saraswathi Viswa MahaVidyalaya, is being presented hereunder:

1. Resolved to form a Steering Committee with the following members to collect data for the preparation of SSR on or before 15th November 2016:




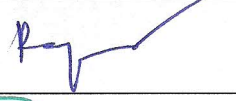
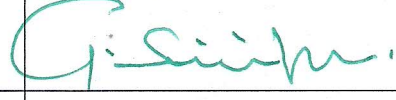
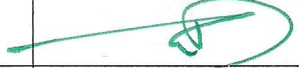


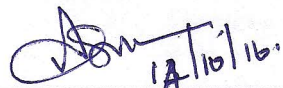
STEERING COMMITTEE MEMBERS

| Name of Members | Designation | Position |
|-----------------------|-----------------------------------|----------|
| Dr. K.Venkatramanan | Professor of Physics | Member |
| Dr. Debajyoti Jena | Assistant Professor of Sanskrit | Member |
| Dr. P. Venkatesan | Associate Professor of ECE | Member |
| Dr. T. Rajmohan | Associate Professor of Mech. Engg | Member |
| Sri. A.S. Viswanathan | Assistant Professor of EEE | Member |

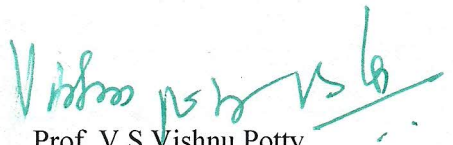
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| Dr. P. Venkatesan |  |
| Dr. T. Rajmohan |  |
| Dr. G. Srinivasu |  |
| Sri. G. Ramachandran |  |
| Dr. G.P. Raman |  |
| Prof. Dr. K.P.V. Ramanakumar |  |
| Dr. R. Subbalakshmi | - |
| Sri. A.S. Viswanathan |  14/10/16. |


Prof. Dr. K.V.S.N. Murty
Secretary, IQAC


Prof. V.S. Vishnu Potty
Chairman, IQAC