

**INTERNAL QUALITY ASSURANCE CELL**  
**SRI CHANDRASEKHARENDRA SARASWATHI VISWA MAHAVIDYALAYA**  
(Deemed to be University)  
Enathur, Kanchipuram

**IQAC Composition**

<b>Name of Members</b>	<b>Designation</b>	<b>Position</b>
Dr. G. Srinivasu	Registrar	Member
Sri. G. Ramachandran	CAO	Member
Sri. V. Thiyagarajan	Asst. Registrar	Member
Sri. N. Baskaran	Asst. Registrar	Member
Prof. Dr. G. Sriram	Dean, Engineering	Member
Dr. K. Venakataraman	Prof & HOD, Physics	Member
Dr. Debajyoti Jena	HOD, Sanskrit & IC	Member
Dr. R. Jayaraman	Asst. Prof. Management Studies	Member
Sri. V.K. Radhakrishanan	Asst. Prof. Maths	Member
Sri. G. Padmanabha Sivakumar	Asst. Prof. EIE	Member
Sri. A. S. Viswanathan	Asst. Prof. EEE	Member
Sri. M. Senthil Kumaran	Associate Prof. CSE	Member
Dr. Ushapatil	Associate Prof. Ayurveda	Member
Dr. Mrs. V.G. Booma	Divisional Railway Manager	Member External
Sri. N. Gokulakannan	HR Recruiter, Amazon DC	Member Alumni
Sri. M. V. Krishnaswamy	F/o. Mr. Aravind	Member Parent

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Dated: 09/9/2019

**SUB: FIRST Meeting of the IQAC for the academic year 2019-2020.**

**Meeting No:** First  
**Venue:** Meeting Room, 3<sup>rd</sup> Floor, New Building, SCSVMV  
**Date:** 09-Sep-2019  
**Time:** 11.00 AM  
**Chair:** Prof. V.S. Vishnu Potty, Chairman, IQAC, SCSVMV

**AGENDA:**

- 1) Welcoming the IQAC Members by the Director, IQAC
- 2) Review of the Quality Policy of the SCSVMV University
- 3) Action Plan for the Academic Year 2019-2020
- 4) Review of the AQAR for uploading
- 5) Review of the PBAS-API Scores
- 6) Review of the Academic Audit
- 7) Suggestions on improvement in quality assurance measures
- 8) Any other matter with the permission of the chair

The meeting has been called to order by the chairman at 11.00 AM and the business has been taken by immediately.

**Item No.1: Welcoming the IQAC members by the Director, IQAC.**

The Director, IQAC, welcomed all the members of the Internal Quality Assurance Cell.

**Item No.2: Review of the Quality Policy of the SCSVMV University**

The chairman, IQAC, elaborately explained about our university present quality policy and ways and means to be adopted by all departments on the following aspects:

- To strength the quality of teaching and learning, new course materials and innovative teaching modules with particular reference to Arts and Humanities must be developed and implemented.
- IQAC must take the responsibility of conducting workshop/seminars for the faculty members and other staff.
- Academic Policy of the university may be circulated to concerned
- As per the UGC, the induction program are to be taken up and implemented
- The placement cell should be active and more placements may be done with high salary packages

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**Item No.3: Action Plan for the Academic Year 2019-2020**

The Director, IQAC has prepared the Plan of Action during the Academic year 2019-2020 and placed before the members, Director, IQAC also explained the Month-wise Annual Plan for suitable follow up action.

**Item No.4: Review of the PBAS – API Scores**

The Director, IQAC has informed the members of IQAC that the checking up of the PBAS-API scores of the Faculty of Science, Faculty of Engineering is under progress.

**Item No.5: Suggestions on improvement in quality assurance measures**

The chairman, IQAC, elaborately explained, the following quality assurance measures already taken up by the university to improve and strengthen the areas:

- Digitalization of all the departmental activities.
- More involvement of faculty members to be initiated.
- To go for NBA accreditation
- Automation of Library.

**MINUTES:**

- It is resolved to strengthen the Research and Consultancy areas of all the Departments.
- It is resolved to go for digitalized version of PBAS-API Score Formats for quick submission and timely checking of the same besides data retrieval purpose.
- It is resolved to strengthen the involvements of all faculty members in quality teaching and learning process to improve and rise from the present standards.

**MEMBERS PRESENT:**

<b>Sri. G. Ramachandran</b>	<b>CAO</b>
<b>Sri. V. Thiyagarajan</b>	<b>Asst. Registrar</b>
<b>Prof. Dr. G. Sriram</b>	<b>Dean, Engineering</b>
<b>Dr. K. Venkatramanan</b>	<b>Prof. &amp; HOD, Physics</b>
<b>Dr. Debajyoti Jena</b>	<b>HOD, Sanskrit &amp; IC</b>
<b>Dr. R. Jayaraman</b>	<b>Asst. Prof. S-II, Mgt. Studies</b>
<b>Sri. V. K. Radhakrishnan</b>	<b>Asst. Prof, Dept. of Mathematics</b>
<b>Sri. G. Padmanabha Sivakumar</b>	<b>Asst. Prof, Dept. of EIE</b>

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<b>Sri. A. S. Viswanathan</b>	<b>Asst. Prof, Dept. of EEE</b>
<b>Sri. M. Senthil Kumaran</b>	<b>Asst. Prof, Dept. of CSE</b>
<b>Dr. Usha Patil</b>	<b>Associate Prof. Ayurveda</b>

**MEMBERS ABSENT:**

<b>Dr. G. Srinivasu</b>	<b>Registrar</b>
<b>Sri. N. Baskaran</b>	<b>Asst. Registrar</b>
<b>Dr. Mrs. V. G. Booma</b>	<b>Divisional Railway Manager</b>
<b>Sri. N. Gokula Kannan</b>	<b>HR Recruiter, Amazon DC</b>
<b>Sri. M. V. Krishnaswamy</b>	<b>F/o, Mr. Aravind</b>