



श्रीचन्द्रशेखरेन्द्रसरस्वतीविश्वमहाविद्यालयः
(विश्वविद्यालयानुदानयोगस्य १९५६ विधे: कृतोपविधिमुसृत्य मानितविश्वविद्यालयत्वेन प्रकटीकृतः)
SRI CHANDRASEKHARENDR SARASWATHI VISWA MAHAVIDYALAYA
(SCSVMV)
(Deemed to be University u/s 3 of the UGC Act 1956)
(Accredited with 'A' Grade by NAAC)
Enathur, Kanchipuram - 631 561.

NOTIFICATION OF ANNUAL TUITION FEE FOR THE ACADEMIC YEAR 2021-22
(For Students Admitted in 2018 & 2019)

Dear Parents / Students,

We are entering into the next Academic year 2021-22 after successful completion of previous one amidst Covid-19 scare. Your institution of repute that is blessed by H H Acharyas of Kanchi has left no stone unturned in ensuring safety measures to its students and staff.

Even though the campus remained closed for physical access for any students, a few essential activities had to be carried out. This includes maintenance of vast garden area, the sports facilities, hostels and more importantly the offices of the Controller of Examinations and the Registrar.

As informed by the Vice Chancellor, a team of Faculty members / volunteers have commenced working on classrooms with social bubble, hostel facilities with partitions and other activities leading to provision of better and safe infrastructure facilities as we look forward to welcoming you all in-campus soon after normalcy returns after this second wave of Pandemic.

As you are aware, the tuition fee is the primary source to fund the operations of university and we request your continued support by voluntarily paying upfront the annual tuition fee.

However, considering genuine difficulty of some parents, we have given options to pay fee in 2,3 and 4 instalments. **PLEASE READ CAREFULLY THE INSTRUCTIONS FOR ONLINE FEE PAYMENT (IN THE ANNEXURE GIVEN BELOW).** The details such as due date for payment, guidance for various modes of fee payment options, generation of payment receipts are provided in the Annexure to this notification.

Best wishes for a safe and successful year ahead.

-By Order-


REGISTRAR
SCSVMV
May 29 2021
REGISTRAR
S.C.S.V.M.V
ENATHUR, KANCHIPURAM

INSTRUCTIONS FOR ONLINE FEE PAYMENT
(Annexure to Fee Notification dated May 29, 2021)
(For Students Admitted in 2018 & 2019)

I. ANNUAL TUITION FEE PAYMENT & DUE DATE:

The Annual Tuition Fee payment is completely automated and can be paid through the Student Portal / using following web link & with your login credentials.

Online Fee Payment Link: <https://www.kanchiuniv.ac.in/feeportal/coursefee2021/>

Due Date: The Students are hereby informed to remit the tuition fee for the academic year 2021-22 on or before **30-06-2021** without fail.

II. MODE OF PAYMENT:

THE TUITION FEE SHALL BE PAID THROUGH ANY ONE OF THE FOLLOWING PAYMENT MODES:

A. THROUGH THE UNIVERSITY ONLINE DIRECT PAYMENT PORTAL: By utilising the link provided in the student portal (first link) – the student will be directed to a **PAYMENT GATEWAY** and the payment can be made through Net-banking, Credit card, Debit card, UPI etc.

(OR)

B. THROUGH DIRECT TRANSFER OF TUITION FEE TO UNIVERSITY'S BANK ACCOUNT: *(details given below in paragraph V)*

The following are various options for direct bank transfer.

- (i) NEFT (account to account transfer) – The student may use challan transfer (at bank counter) or UPI transfer by using University's UPI Id – **scsvmv@indianbnk** (GPay, Phone pay, BHIM etc.);
- (ii) Over-the-Counter cash transfer at any Bank in Student's place *(amount to be transferred to the credit of SCSVMV University Bank account given below in paragraph V)*;
- (iii) Transfer of amount by the Lending Bank/Other donor (Student Loan) to the University bank account *(amount to be transferred to the credit of SCSVMV University Bank account given below in paragraph V)*;
- (iv) In case of **Demand Draft (DD)** students are advised to take the DD taken in favour of "THE REGISTRAR, SCSVMV", payable at Chennai (Either Individual DD or Bank loan DD) & deposit the DD at the nearest bank and request the bank



to make the credit to the University's Bank account (*DD amount to be transferred to the credit of SCSVMV University Bank account given below in paragraph V*).

CAUTION: It is to be noted that, **DEMAND DRAFT SHOULD NOT BE SENT BY POST / COURIER** to the University and any such requests may not be processed at our end since all the financial transactions are handled only in digital mode.

III. GENERATION OF FEE RECEIPTS / APPLYING ONLINE FOR FEE RECEIPTS:

- A. Method A:** For fee payment through the online payment portal (*method A under paragraph II*) – the system will generate the e-receipt automatically after successful transaction of the payment. Students are advised to immediately download and save the e-receipt.
- B. Method B:** For fee payment through other options (*method B under paragraph II*), the students shall adhere to following steps given below:
- (i) **Before proceeding to make the actual payment**, the students shall “Login to Students Portal”, choose the Year / Semester, applicable fee [and instalment option (*if desired so*)] correctly and **note down the fee to be paid as displayed in the portal (along with last date for each instalment)**.
 - (ii) **Pay the fee as displayed in portal** through the options (i) / (ii) / (iii) / (iv) under Method B (*as shown in the paragraph II*).
 - (iii) **After making payment** through any one of the options, Log on to the students' portal and **fill the form available** in payment link. (Date of payment, UTR number etc., must be kept ready).
 - (iv) As part of filling the online form, **the proof of fee transfer to be Uploaded** (scanned image / pdf) as detailed below against each option chosen for payment:

Method B – Option # 1 – Upload the bank transfer challan or UPI transaction screenshot clearly displaying the date of payment & UTR no.

Method B – Option # 2 – Cash deposit challan clearly displaying date of payment.

Method B – Option # 3 – Bank confirmation message or mail clearly displaying the UTR number, date of payment and amount.

Method B – Option # 4 – Image of the DD, copy of challan through which DD was deposited.



- (v) If the amount paid is less than fee due (*due to bank loan ceiling reasons*) the student shall pay the remaining fees, **merge both payment proofs and upload as a single PDF / image file.**
- (vi) For each instalment payment made by Method B, it is compulsory to submit the details of payment made and upload the proofs for obtaining receipts and to update the fee data in the online portal.

However, it is to be noted that, the Receipt will be issued under Method B - **only if the total fee as displayed (for each instalment option) is paid in full i.e.,** without any shortfall.

For any shortage of fee payment lesser than the displayed amount (for the chosen option of payment), receipt may not be issued and the request for receipt shall be summarily rejected. Such cases will be instructed for re-submission with transaction details & upload the proof for balance payment made corresponding to the chosen option in the student login portal.

IV. IMPORTANT POINTS TO BE NOTED:

- (i) **Payment Successful (money received at payment gateway) but receipt not generated:** If due to any technical issues, if any student has *not obtained the e-receipt instantly under Method A*, the same will be issued to the e-mail of student by finance team after verifying the actual bank transaction details usually within 3 working days.
- (ii) DO NOT APPLY FOR RECEIPT UNDER 'METHOD B' IF YOU HAVE PAID THROUGH 'METHOD A'.
- (iii) **Fees paid under Method B shall be deposited ONLY in the below mentioned University's Bank account (refer below in Paragraph V).**
- (iv) Any Fee credited to any other Account Number shall not be processed at our end.
- (v) All the students availing bank loan facility, to confirm the SCSVMV University Bank Number (as shown below) submitted in the Education Loan giving Bank.
- (vi) It is the total responsibility of the parents / students to confirm the below mentioned Bank Details for transfer of Fee amount when you engage in online transaction / core banking / bank to bank transfer / through bank loan / deposition of DD at your bank.



V. BANK DETAILS FOR METHOD B:

Account No. **510322609**
Name of the Bank: **INDIAN BANK**
Branch: **SCSVMV Branch, Enathur.**
IFSC Code: **IDIB000S145**

VI. CHOICE OF INSTALMENTS / DELAYED PAYMENTS:

Range of Annual Tuition Fee (Rs.)	Before last date given in the circular	Convenience Fee (per instalment) for Opting the facility of TWO Instalments #a	Convenience Fee (per instalment) for Opting the facility of THREE instalments #b	Convenience Fee (per instalment) for Opting the facility of FOUR Instalments #c	Additional fee (per month) for delayed fee payment
up to 20,000	Annual Tuition Fee	500/-	400/-	350/-	500/-
20,001 - 60,000	Annual Tuition Fee	1,000/-	750/-	650/-	500/-
60,001-120,000	Annual Tuition Fee	1,500/-	1,200/-	1000/-	500/-
120,001-200,000	Annual Tuition Fee	2,000/-	1,500/-	1,250/-	500/-

Foot Note #1:

Last date for Full annual tuition fee payment: 30-06-2021

#a Last dates for TWO instalment option:

Last date for first instalment payment: 30-06-2021

Last date for second instalment payment: 31-12-2021

#b Last dates for THREE instalment option:

Last date for first instalment payment: 30-06-2021

Last date for second instalment payment: 30-09-2021

Last date for third instalment payment: 31-12-2021

#c Last dates for FOUR instalment option:

Last date for first instalment payment: 30-06-2021

Last date for second instalment payment: 31-08-2021

Last date for third instalment payment: 31-10-2021

Last date for fourth instalment payment: 31-12-2021

Foot Note #2:

If tuition fee is kept unpaid till the semester examinations then the convenience fee applicable for four instalment option and the additional fee for delayed fee payment will be applicable in total.

-By Order-


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