



श्रीचन्द्रशेखरेन्द्रसरस्वतीविश्वमहाविद्यालयः

(विश्वविद्यालयानुदानयोगस्य १९५६ विधे: तृतीयविधिमनुसृत्य मानितविश्वविद्यालयत्वेन प्रकटीकृतः)

**SRI CHANDRASEKHARENDRASARASWATHI VISWA MAHAVIDYALAYA  
(SCSVMV)**

(Deemed to be University u/s 3 of the UGC Act 1956)  
(Accredited with 'A' Grade by NAAC)  
Enathur, Kanchipuram - 631 561.

28/Sep/2021

## MINUTES OF THE MEETING

Date of the Meeting:	27/Sep/2021	@ 12.00 Noon
Mode of the Meeting:	Virtual Meet through Google Meet	
Audience:	IQAC Department Coordinators	
Chair:	Mr. V. Swaminathan, Coordinator, IQAC	

### AGENDA:

- 1) Welcoming the IQAC members by the Coordinator IQAC
- 2) Appreciation to the members for successful submission of AQAR 2019-2020
- 3) Appreciation to the members for successful submission of PBAS 2020-21 for teaching and non-teaching
- 4) Action plan for AQAR 2020-2021 submission by Dec 2021
- 5) Discussed about the Importance of IIQA, DVV and SSR towards NAAC Accreditation during June 2022

The meeting has been called to order by the Chair at 12.00 Noon and the business has been taken by immediately.

  
REGISTRAR  
S.C.S.V.M.V  
ENATHUR, KANCHIPURAM



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### SRI CHANDRASEKHARENDRA SARASWATHI VISWA MAHAVIDYALAYA (SCSMV)

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#### Item No.1: Welcoming the Department Coordinators by IQAC Coordinator

The Coordinator, IQAC welcomed all the department coordinators- Engineering and Technology, Science and Humanities, Sanskrit, and Medical Science.

#### Item No.2: AQAR Report 2019-2020 Submission

The Coordinator, IQAC appreciated all the members (department coordinators) for extending support towards AQAR report 2019-2020 submitted successfully. Also briefed on the comments received from the NAAC after verification and brought to the notice that the revised AQAR was submitted successfully and it was accepted by NAAC.

#### Item No.3: PBAS – API 2020-2021 Submission

The Coordinator, IQAC discussed on the modifications done in the new version of PBAS API form for the year 2020-2021 for teaching faculty members. The Coordinator also highlighted that a new form for non-teaching faculty members was also prepared and the same has to be submitted to the IQAC cell for further necessary action

#### Item No.4: AQAR 2020-2021 Submission

The Coordinator, IQAC Cell also informed the members that the AQAR 2020-2021 need to be submitted before Dec 2021.

#### Item No.5: Process of NAAC Reaccreditation – June 2022

The Coordinator, IQAC also highlighted the importance of various steps involved in NAAC Reaccreditation, the importance of Institutional Information Quality Assessment, Data Verification and Validation Process and the action plan for Self-Study Report preparation.

  
REGISTRAR  
S.C.S.V.M.V  
ENATHUR, KANCHIPURAM



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**MINUTES:**

- It is informed that AQAR 2020-2021 to be submitted before Dec 2021.
- It is also informed that the revised version of PBAS 2020-21 for teaching and non-teaching faculty members need to be submitted

**REGISTRAR  
S.C.S.V.M.V  
ENATHUR, KANCHIPURAM**





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(विश्वविद्यालयनूतनबोगम १९५६ विधे: कृतीकृतीधनुसुय मानविश्वविद्यालयनेन इकट्टीकृतः)

SRI CHANDRASEKHARENDR SARASWATHI VISWA MAHAVIDYALAYA  
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**MEMBERS PRESENT:**

Name of members	Designation/Department	Signature
Mr. V. Swaminathan	IQAC Coordinator, Department of EIE	
Dr. R. Janani	Member, Department of EIE	
Dr. Sunitha Ram	Member, Department of CSE	
Mrs. Rajalakshmi	Member, Department of EEE	
Mrs. Renuka Devi	Member, Department of EEE	
Dr. Jayalakshmi	Member, Department of ECE	
Mrs. K. Saraswathi	Member, Department of EIE	
Dr. Ambiga . k	Member, Department of Civil Engineering	
Mrs. Sumathi	Member, Department of Civil Engineering	
Dr. Radhakrishnan	Member, Department of Mathematics	
Dr. Kavitha T N	Member, Department of Mathematics	
Dr. Raghavendran	Member, Department of Physics	
Dr. Jeyalakshmi	Member, Department of Chemistry	
Dr. Muthukumaran	Member, Department of Chemistry	
Dr. Mathini	Member, Department of English	
Dr. Nageswara Rao	Member, Department of Sanskrit and Indian Culture	
Dr. Ramesh	Member, Department of Computer Application	
Dr. Usha Rani Patil	Member, Department of Ayurveda	
Dr. T. Thirumaleswari	Member, Department of Management Studies	