

श्रीचन्द्रशेखरेन्द्रसरस्वतीविश्वमहाविद्यालयः
**SRI CHANDRASEKHARENDRA
SARASWATHI VISWA MAHAVIDYALAYA**

(University u/s 3 of UGC Act 1956)

Accredited with 'B' Grade by NAAC

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Academic Calendar

2015-2019



Jagadguru Sri Jayendra Saraswathi Swamigal
Patron

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THUS SPAKE MAHASWAMI
DUTY OF THE YOUTH

The wise have said that the purpose of our body is to help others (Paropakâartham Idam sarîram). Even while there is enough stamina and energy in the body, the young should engage themselves in service. Bodily strength has to be taken care of only for rendering service to others. More important than physical strength is that which comes from good conduct. We have to live a pure life in accordance with the sâstra dharmas enjoined by our religion. Only if we are pure like this we can do service to others properly. If there is desire and anger, how is it possible to render proper service?

If social service is to be real, those who are engaged in it must have strong commitment to Dharma and Satya. They should not have fear at all. Being fearless is different from acting in violent ways. The two should not be confused. Anjaneyaswâmi is the role model for the youth. His strength was enormous but by nature, he was peaceful (sântam). When it became necessary to rise, he rose to be a Mahavira and caused destruction. His intellectual strength was great. Yet he was immersed in Bhakti, humility personified and was rendering service. He had no fear. Yet he did not resort to violence on his own. He acted in retaliation to violence indulged in by others. He did not use his strength for his personal benefits. Whenever they were subject to hardship by those who were cruel, he acted courageously in protecting the weak.

Personal Memoranda

1. NAME :

2. DATE OF BIRTH :

3. COURSE AND BRANCH :

4. ADMISSION NO. :

5. REGISTRATION NO. :

6. HOSTEL AND ROOM NO. :

7. PERMANENT ADDRESS :

8. TELEPHONE NO. :

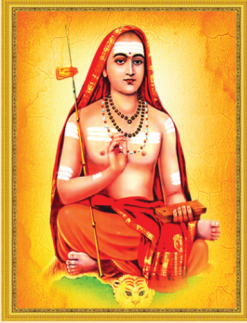
RESIDENCE

MOBILE

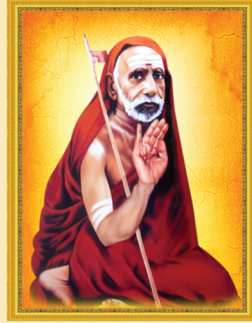
9. BLOOD GROUP :

10. E-mail ID :

OUR OBEISANCE



ADI SANKARAR



JAGADGURU
SRI CHANDRASEKHARENDR
SARASWATHI SWAMIGAL



KAMAKSHI AMMAN



JAGADGURU
SRI JAYENDRA SARASWATHI
SWAMIGAL



JAGADGURU
SRI SANKARA VIJAYENDRA
SARASWATHI SWAMIGAL

Important Events

NAME OF THE EVENT	DEPARTMENT
Apogee	Electronics & Comm. Engineering
BIOS	Computer Science & Engineering
ECLAT	Information Technology
Vidyut Yantra	Electrical & Electronics Engineering
Virinchikaa	Mechanical Engineering
Avishkar	Electronics & Instrumentation Engg.
Engineer's Day	All Engineering Departments
Kan-Fair (Marketing) & Advaita	Management Studies Department
National Science Day	Physics, Chemistry & Maths.
Mathematics Day	Maths
Sanskrit Utsav	Sanskrit
Spardhaa (Sports)	University
Tarunyam (Cultural fest)	University
Blood Donation Camp, Disaster awarness camp, First Aid camp & Special Camp at adopted Village Medical centre	NSS Activities

BENEDICTION

It had been the long cherished wish of the Paramacharya, that Kanchipuram one of the most sacred cities, should once again rejuvenate and become a famous centre of learning that it was in ancient time for Vedas, Sastras, Philosophy and all the branches of knowledge

The old inscriptions in stone / copper plates and writings bear testimony to Kanchi being a great centre of learning .The tradition of '*Ghatikasthanam*' (Centre of learning) flourished in Kanchi. The institution (University) with the blessings of the Paramacharya and bearing his holy name, as Sri Chandrasekharendra Saraswathi ViswaMahavidyalaya, is a step towards fulfilling the wish of the Paramacharya.

The approach to wards education in this University would always be inter disciplinary. The students are imparted relevant traditional wisdom along with modern scientific knowledge. The aim is to bring in the benefits of our traditional wisdom to our society by appropriate adoption/ application through modern science, technology, arts, management and the like. The combined approach is expected to bring in the sustainable development and harmony in society.

The faculty, students and other functionaries of the University have to dedicate themselves whole heartedly to bring into reality the holy wish of the Paramacharya, which would be a bene- diction to our society.

Description of the Emblem



The motto “Vande Sadgurum Chandrasekharam” means 'I adore the Virtuous Preceptor 'Guru Sri Chandrasekharendra Saraswathi Maha Swamigal, by whose name the Viswa Mahavidyalaya is established and stands to fulfill his great vision.

The illumious blessing palm symbolises the vast Knowledge he transformed to generations. The joining of the thumb and forefinger denotes the merger of Brahma and Jeeva (the advaita philosophy), which can also be interpreted as integration of the ancient Vedic knowledge with the modern scientific knowledge.

The Vyasapeetha (Wooden Pedestal for holding books) and the Grantha (Palm leaves) represent Ghatikasthanam (place of knowledge) the eighteen vidyasthanams and the sixty four traditional arts.

Vision

To provide “quality higher education coupled with indian Value system and at the same time make it affordable to all sections of the society irrespective of their social or economic standing”

It is to identify innate talents of students and bring out their hidden potentialities and in development their all round personality with value systems.

Mission

The mission is a holistic approach to higher education with academic standards consistent with an embedded value system, enriched by a dynamic process of synergy. The Mantra is “Educational Delight” of students engaged in study and faculty engaged in teaching and research in their journey Towards Excellence with Creativity.

To devise and implement schemes for effectively imparting proficiency in modern technology, at the same time instilling social responsibility lofty value system enshrined in our culture.

To mould a new generation of universal citizens with confidence, Self realization, scientific temper, professionalism, thirst of knowledge, and contentment by the fusion of indian thought and modern scientific methodology, in higher education.

Culture

The University envisages a culture that is characterised by excellent faculty-student interaction and prevalence of 'one family' atmosphere. The emphasis is not on mere acquisition of knowledge and its application

But on the all-round personality development of the student and his value system. Education is viewed not as accumulation of ideas, but as a process of channelising them into perfection, leading to proper development of the faculties of the student and hence lifemaking.

About the University

Kanchipuram, the seat of Goddess Kamakshi and the abode of the seers, also houses the most sacred Mutt of Sri Kanchi Kamakoti Peetam. Their Holiness Pujyasri Jayendra Saraswathi Swamigal and Pujyasri Sankara Vijayendra Saraswathi Swamigal bestowed with the responsibility to fulfil the wishes of their Guru, established a Viswa Mahavidyalaya at Kanchi, which attained the status of Deemed University in 1993. Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya founded under the aegis of Sri Kanchi Kamakoti Peetam Charitable Trust in 1993, is located in a sprawling complex of 50 acres at Enathur at a distance of about 4 Kilometers from Kanchipuram.

The Library

The Library building is a fusion of ancient temple architecture and modern technology with an attempt to revive the tradition of “Ghatikasthanam”. The building has three storeys with four wings, around an extensive Central Hall, with a huge canopy in the form of Sri Chakra. The four wings in each of the floors symbolises the spreading of knowledge in all four directions. In the terrace, there are 64 small vimanas representing the 64 traditional arts of Bharat, where the scholars can study or meditate. It has in its stock nearly 1,85,000 books in various languages, representing various Cultures, as also Science and Technology etc. It also houses a conservation section where very rare manuscripts are preserved. More details about our University library are given in the University website.

Placement cell

The cell is headed by a senior Faculty Member who takes care of the placement of students in various reputed industries/software concerns in all engineering disciplines. Interviews are being arranged in the campus regularly.

National Service Scheme

Our University has two N.S.S. units, each having 100 students, guided by the trained Programme Officers. The N.S.S. activities include Blood donation camp, Immunization programme, Eye camp, Literacy awareness programme, Free Medical Check-up camp, AIDS awareness programmes etc.

Physical Education

Our University has a well equipped Department of Physical Education headed by a Physical Director. Interested students have to contact the Physical Director and involve themselves in sports and games in large numbers and to participate in Inter University/ National level events and bring Laurels to the institution.

Academic Regulations

The regulations may provide for all or any of the following matters:

- a. Admission of students and their discipline in the colleges and hostels
- b. Constitution and functions of buildings and Works Committee, research committee and any other committees which may be constituted by the Board of Management from time to time
- c. Courses of study and requirements to be fulfilled for the award of degrees, diplomas, certificates and such other academic distinctions
- d. The conduct of examinations, including the terms and conditions of appointment of examiners
- e. Conferment of Degrees

1 .Award of degree

A UG Degree/PG Degree/Certificate is presented at the convocation or in absentia, as the case may be to each student who has been admitted and enrolled for a particular programme on successful completion of the graduation requirements for the award of such UG/PG Degrees / Certificate accordance with the provisions of these regulations.

2. Graduation requirements

A student undergoing instructions at the UG Degree / PG Degree / Certificate shall have to complete successfully the requisite courses determined by the Academic Council from time to time.

3. Student's responsibility

- a) Every student admitted, enrolled and undergoing instructions in a course leading to the award of Degree / Certificate is expected to know the general academic regulations to qualify himself for the award of the said degree and is further expected to assume full responsibility for complying with the same.
- b) A student admitted and enrolled to an academic programme should attend classes regularly as per rules and shall pay such fee to the Viswa Mahavidyalaya as decided by Viswa Mahavidyalaya which will be notified from time to time
- c) In no case shall the requirements of these Regulations be waived or exemption made simply because a student pleads ignorance of the same.

4. Maintenance of discipline among the students of the Viswa Mahavidyalaya

The discipline of students of the Viswa Mahavidyalaya will be monitored as per the provisions made and prevailing in the rules and regulations of the Viswa Mahavidyalaya for the time being, and the modifications thereof, which will be notified from time to time.

5. Changes or modifications

- a) Changes or modifications in these Regulations made from time to time by the competent authority would be effective from the date as may be decided by the Board of Management of the Viswa Mahavidyalaya to all the students who are on roll on that date and after.
- b) In the event of any difficulty arising at any time in the implementation and interpretation of any provision in these Regulations, the decision of the Board of Management shall be final and binding on all concerned.

6 . Regulations for Extra-ordinary situations

Any matter which is not concerned with the provisions of the clauses of these Regulations or is beyond the purview of these Regulations, may be considered by the Academic Council depending on the merit of the case and for any other issue/situation which may be referred to the Academic Council by the Registrar/Controller of Examinations and duly approved by the Board of Management of the Viswa Mahavidyalaya thereof.

7 . Last date

Normally the last date for any purpose shall be the date as declared to be so. However, in the event of the declared last date turning out to be a non-working day for any unforeseen reason, the immediate next working day shall be treated as the last date.

8 . Refund of fees

- a) No fees other than caution deposit remitted by a student shall be refunded.
- b) Refund of fees remitted at the time of admission, on withdrawal at any point of time during the middle of a programme shall be made as per regulations of UGC or any other regulatory body empowered to direct the same.

9 . Academic Calendar

- I. The Academic Calendar specifying the schedule of academic activities shall be prepared and notified by the Viswa Mahavidyalaya for each academic year preferably a month ahead of the beginning of each academic year.
- II. The Academic Calendar shall include academic activities such as commencement of instructions, examinations (Internal, External), co- curricular and extra-curricular activities such as seminars, sympo- siums, cultural meet, sports meet and so on and holidays.

1 0 . Academic Year and semester

- I. The Academic Year of the Viswa Mahavidyalaya shall ordinarily be from July to June and shall consist of two semesters subject to modification from time to time

II. A semester shall consist of a minimum number of 90 instructional working days (excluding the days required for examinations). The first semester (odd semester) of an academic year shall ordinarily spread over the period from July to December and the second semester (even semester) from January to June each year.

11 . Curriculum structure

- I. There shall be a well defined curriculum structure for each of the academic programme in the Viswa Mahavidyalaya, approved by the Academic Council.
- II. Details of curriculum and syllabus shall be as decided by each Board of Studies which shall be approved by the Academic Council and Board of Management of the Viswa Mahavidyalaya with provisions for modification from time to time as per the needs of the specializations concerned.

III. The curriculum structure shall specify the following

- a . Objective
- b. Broad Area
- c . Maximum credits
- d . Minimum credit requirements
- e . Core and Elective courses
- f . Semester-wise distribution of courses
- g . Lecture, Tutorial, Practical breakup for each of the course
- h . Maximum credit allowed per semester
- i . Lesson plan
- j. Evaluation plan

1 2 . Syllabus

- I. There shall be a syllabus for each course offered by the Viswa Mahavidyalaya. The syllabus shall consist of the following
 - a. Broad topics of theory and practical sessions where ever applicable that are to be covered in the course
 - b. List of Text books prescribed for each subjects with publishers details
 - c . List of reference books with publishers details

13. Admission

The Viswa Mahavidyalaya shall admit and enroll students, undertake and supervise the instructions, and award of degrees in the following disciplines, nomenclature being as notified by the Viswa Mahavidyalaya in accordance with the regulations of the UGC. Student admissions to the programmes offered by the Viswa Mahavidyalaya shall be taken up by Admission committee constituted for the purpose in conformity with admission regulations.

14. Gap Certificate

In case of a gap between the completion of the qualifying examination and the year of admission at the Viswa Mahavidyalaya the candidate must produce a Gap Certificate from the Police Authorities or an Affidavit specifying his/her occupation during the gap period.

15. Submission of Migration certificate/No objection certificate

A student seeking admission to a programme with a certificate of qualifying examination of other University must produce Migration Certificate/No Objection Certificate from the University concerned at the time of admission to Mahavidyalaya programmes.

16. Change of Branch

The change of Branch facility shall generally not be available to any candidate who has obtained admission to our university. However, upon genuine request arising out of unavoidable circumstances, duly recommended by the Head of the Department and the Dean (E&T), the Vice-Chancellor may approve with conditions as he may deem fit.

17. Code of Conduct for students and Discipline Rules

- i. Each and every student admitted, enrolled and undergoing instructions for a programme of the Mahavidyalaya shall strictly follow the rules and regulations of the Mahavidyalaya.
- ii. Students are expected to uphold the prestige of the Viswa Mahavidyalaya and therefore are strictly prohibited from participating in any activity that would be detrimental to the interest of the Viswa Mahavidyalaya.
- iii. All students shall attend the classes regularly and without fail.
- iv. Students should be dressed neatly and properly in the campus .

Students should wear only formal dresses within the campus. Wearing T-shirts within the premises should strictly be avoided.

- v. Students should attend the Viswa Mahavidyalaya prayer every day morning.
- vi. Every student must be self-disciplined while attending classes.
- vii. Any student disturbing the class-room atmosphere or causing inconveniencen any form to the teacher or to other students shall be suspended from attending classes and he/she shall be marked absent.
- viii. Any student found causing damage to the property of the Viswa Mahavidyalaya will be liable to disciplinary action and he/she should bear the repair/replacement charges of the damaged property. In case of failure the Viswa Mahavidyalaya shall levy the repair / replacement charges from the group of students occupying the area where the damage is identified.
- ix. Students are strictly for bidden from taking part in any activity prejudicial to the objectives of Viswa Mahavidyalaya.
- x. Students indulging in violence to self or by coercion, direct/indirect, such as hunger strike for enforcing their will on the Viswa Mahavidyalaya shall be liable for punishment.
- xi. Every student should carry the identity card issued during enrollment while attending classes and should produce the same to authorities on demand.
- xii. A student will be expelled from the Viswa Mahavidyalaya under the following circumstances:
 - a) Unsatisfactory performance and progress in academics
 - b) Participation in anti-national, political and illegal activities
 - c) Instigating and participating in strike/misbehavior/misconduct of any type
 - d) Disobedience and deviation from the rules of the Viswa Mahavidyalaya and Indulging in any form of ragging
- xiii. Any type of dues to the Viswa Mahavidyalaya will disqualify a student to attend classes/appearing for examinations.

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- xiv. Withdrawal from a programme is allowed only under special circumstances and with proper authoritative request from the parents.
- xv. Students are strictly prohibited from smoking, chewing pawn and consuming any type of alcoholic beverages or intoxicating drugs.

1 8 . System of Teaching

Rules pertaining to Courses, Credits, Duration of the Programme, Registration for Courses, Assessment, Student Counselor, Withdrawal from a Course, Temporary Break of Study, Movement to Higher Semesters, Substitute Arrangement and Passing and Declaration of Examinations for Choice Based Credit System are as designed subject to modification from time to time by the Board of Studies of each Department and duly approved by the Academic Council and Board of Management of the Viswa Mahavidyalaya which will be available and published in the Syllabus Book of each Department.

19. Attendance Rules

To be eligible to appear for the examination in a particular course, a student must put in a minimum of 80% attendance in the course. However, the Vice Chancellor may condone shortage of attendance to the extent of 10% in exceptional circumstances on the recommendation of the Head of the Department concerned and Dean.

Normally the following circumstances may be considered for condonation:

- a) Authorized absence under official decisions to represent the Viswa Mahavidyalaya in any State or National level important events such as cultural meet, sports meet, seminars, symposiums or such other extra and co-curricular activities the Viswa Mahavidyalaya deems fit
- b) Death of a close relative. If a student fails to attend classes due to death of his/her parent/Guardian, brothers, sisters, spouse or children he/she shall intimate the same to the Viswa Mahavidyalaya within 7 days of such an occurrence.

Under no circumstances shall the condonation be extended for attendance falling below 70%, and the candidate having attendance of below 70% shall be detained.

20. Examinations

1) General

- a. It is the responsibility of each student admitted to the Viswa Mahavidyalaya to a programme of study to ensure that he/she is familiar with all relevant regulations and examination requirements.
- b. The teaching and examination scheme of a programme offered by the Viswa Mahavidyalaya shall be as per the respective prescribed curriculum framed as per regulation 12 above and circulated subject to revision and modifications made by the authorities from time to time.
- c. A subject may have some or all of the following heads of passing as may be prescribed in the teaching and examination scheme of the curriculum.
 - i) Theory
 - ii) Practical
 - iii) Termwork
 - iv) Oral
 - v) Project
 - vi) Seminar.
- d. Each head shall have separate marks. The maximum marks and minimum marks required for each passing head of a subject shall be given in the related teaching and examination scheme of curriculum.
- e. A student shall be admitted to any examination in a subject only if he/she has registered for that subject and paid necessary examination fees prescribed by the Viswa Mahavidyalaya.

2) End term examinations

- . End term examinations shall be conducted centrally at the end of the semester as per Academic Calendar unless or otherwise notified.

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- a. The schedule for the end term theory examinations shall be issued by the Controller of Examinations from time to time with sufficient preparatory intervals ahead of the commencement of the examinations.
- b. Arrear examinations, if any, shall be held with the normal end semester examinations.
- c. Students with backlogs shall clear their backlog subjects along with regular students of lower semester(s) in subsequent year or in the same year if a subject is offered in both terms.

3) Practical examinations

- a. The practical examination shall be conducted before the end term theory examination.
- B. The concerned course teacher shall conduct the practical examination.

4) **Notwithstanding the submission of application, payment of examination fees and allotment of registration number and admit card/ hall ticket, the result/performance of a student at the examination would be cancelled if** it is later found that the applicant was not eligible for admission to the relevant semester/year and for admission to the said examination.

5) Detention

A student who does not fulfill the eligibility criteria to appear for examination, of non completion of satisfactory term work, deficiency in attendance, has not paid the examination fees or cleared dues to the Viswa Mahavidyalaya, shall be treated as defaulter and be disallowed for examination and detained in the same class. Such student shall not be allowed to appear for examination even though he has submitted examination form and examination fees.

6) Hall Tickets/Admit cards

The Controller of examinations shall issue hall tickets/admit cards to each eligible student who has applied for examination. Each student appearing for examination must possess a proper hall ticket/admit card and a valid identity card issued by the Viswa Mahavidyalaya and produce the same as and when demanded by an authorized person during examination.

If a candidate is unable to produce on demand the mandatory documents during the examination he may not be allowed to appear for the examination.

7) Code of conduct during examination

- i. Each student should be present 15 minutes before the commencement time of an examination and should enter the examination hall with permission of the invigilator.
- ii. No student may leave the examination hall during the first hour of the examination.
- iii. No student will be admitted to the examination hall more than half hour after the start of the examination.
- iv. No student shall be permitted in the examination hall with intoxication of any type.
- v. No food or drink is permitted in the examination hall.
- vi. Students are not permitted to have any item with them other than items which are approved for use during the examination.
- vii. Borrowing of any material such as pens, pencils, ink etc. in the examination hall during an examination will not be permitted.
- viii. Students are not permitted to bring mobile phones, or any electronics equipment other than a standard scientific calculator in to the examination hall.
- ix. If after reading the question paper a student wishes to withdraw from the examination he/she will not be allowed to do so until one hour after the start of the examination.
- x. Students wishing to leave the examination hall temporarily may not do so unless accompanied by an invigilator.
- xi. No person may enter or leave the examination hall without the permission of the invigilator.
- xii. A student must not on any pretext whatsoever, speak to or have any communication with any other student in the examination hall.

8) Acts of malpractice in examinations and punishments thereof

- a) The following acts in the examination hall shall be considered as malpractice in the examination**

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- i. Possession of any type of printed/Xerox /written materials in the form of book, loose sheets or any possible scribe form pertaining or not pertaining to the examination
- ii. Possession of programmable calculators, mobile phones, pagers, organizers, digital memory pad or any other electronic material
- iii. Writing any matter, formula, definitions, sketches, in any part of the candidate's body, dress, instrument, box, calculator cover, wall, table, drawing board, question paper, hall tickets, or any place in the examination hall
- iv. Writing any appeal to examiner offering money or any irrelevant matters in the answer book, attaching money in answer books and giving contact address or telephone numbers
- v. Writing the register number anywhere in the answer book or additional sheets other than in the space allotted for the purpose
- vi. Noting down the answers of problem in question paper before leaving the examination hall
- vii. Tearing of sheets from the answer book or additional sheets
- viii. Possession of tables, handbooks or code books in the examination hall which are not permitted
- ix. Talking with neighbors, showing signs or signals to others in the examination hall or verandah
- x. Exchanging hall tickets, question papers, scales, calculators or instrument boxes with other candidate in the examination hall
- xi. Showing the answer book or additional sheet to the neighboring students or allowing other student to copy in the examination hall
- xii. Giving or getting the answer book or additional sheet to or from neighboring student to copy
- xiii. Telling the answer or formula related to any of the question to others writing the examination
- xiv. Inserting pre-written sheets into the main answer book
- xv. Replacing the answer book supplied in the hall by pre-prepared answer book brought by the candidate himself or got from outsiders
- xvi. Writing answers in main answer book or additional sheets from outside the hall and passing the same to any candidate writing the examination for replacement or attachment

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- xvii. Refusing to give written statement, refusing to receive show cause notice, absenting from enquiries, running away from examination hall when caught for any malpractice, trying to destroy the evidences by tearing, swallowing, erasing, throwing away the bits or materials
- xviii. Writing filthy, indecent or vulgar words or sketching obscene figures or any other figures which are not relevant to the examination in the answer book or additional sheets attached
- xix. Involving in acts of threats or violence, creating disturbance inside or outside the examination hall, preventing other candidate from entering the hall, misbehavior with the supervising staff
- xx. Repetitive action of malpractice whether in the same sitting or in different sitting in a course of study
- xxi. Taking away the written answer book, without handing over the same to the hall superintendent
- xxii. Trying to take away or damage other candidate's answer book or additional sheet
- xxiii. Violating any other special rules or regulations prescribed then and there by the authorities concerned
- xxiv. Impersonation arranging some other person to write the examination for the candidate or attempting to write the examination for some-body else
- xxv. Assaulting physically or attempting to attack any examination staff while being caught or booked for any malpractice
- xxvi. Causing damage to examination records
- xxvii. Arranging outside persons to terrorize the examination staff
- xxviii. Leaving the examination hall with the question paper before the expiry of the period prescribed in spite of the warning of the hall superintendent or additional superintendent
- xxix. Causing damage to the belongings of Examiners or any other property in the examination hall as an act of vengeance

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- b) The candidate booked under any of the above mentioned act of malpractices shall be recommended for any one or more of the following punishment by the Disciplinary Action Committee chaired by the Dean Academics depending on the nature and severity of the malpractice
- i. The answer script of the concerned subject shall not be valued
 - ii. All papers of the concerned semester excluding practical shall be cancelled
 - iii. All papers of the concerned semester including practical shall be cancelled
 - iv. All papers in that sitting including practical shall be cancelled and the candidate shall be debarred for two end semester examinations as the case may be
 - v. Any other suitable punishment the committee deem fit depending upon the gravity of the case
- c) If there is an evidence of malpractice without sufficient proof, the student may be let off with a warning and sufficient instruction for not to repeat or involve any malpractice.

2.2. Prohibition of Ragging

- 1) Ragging in any form is treated as cognizable offence.
- 2) Ragging in the perverse forms has the effect of dehumanization of the individual affecting him/her self-esteem.
- 3) Ragging in any form is banned in the Viswa Mahavidyalaya. Any one indulging in ragging is liable to be punished appropriately.
- 4) Good conduct and not indulging in any form of ragging during any semester will also be one of the criteria for session

5) Forms of ragging

Display of noisy disorderly conduct, teasing, excitement by rough or rude treatment or handling, indulging in rowdy, indiscipline activities which causes or likely to cause annoyance, undue hardship, physical or psychological harm or raise apprehension or fear in a fresher, asking the students to do any act or perform something which such a student will not do in the ordinary course and which causes him/her life, to address seniors

as sir or any other unusual manner, to perform mass drills, to copy class routines, to crack vulgar jokes, to do menial jobs, to answer / ask vulgar questions, to look at pornographic pictures to shock the fresher-s out of their innocence to force drink alcohol, scalding tea, to do acts with sexual overtones, to force to do acts which can lead to physical injury, to strip, kiss, etc. to take anything fearfully, to ask to bring money, any act which detracts from human dignity or violates him/her person, wrongful restraint wrongful confinement, use of criminal force, to force to bring any article and such other activities.

- 6) The following places and any other places indentified as vulnerable location according to the Ragging Prohibition Act shall be considered as localities of ragging.

Hostel block and messes, Vacant classrooms, Canteen, Bus stand, Tea shop, Students activity centres, Play grounds, Library, Vicinity of the Institution, Students dwelling places, Apartments, Hostels, Buses, Gardens, Parks, Beaches, Railway station, Trains, Temples and such other places.

- 7) Possible punishment for those who are found guilty of participation in or abetment of ragging.

Cancellation of Admission, Suspending from attending classes, With- holding all benefits, Debarring from appearing in any test/examination, With-holding results, Debarring from representing the Institution, Suspension from the Hostels, Expulsion from the Institution and consequent debarring from admission to any other Institution, Fine up to Rs.25000/-, Rigorous imprisonment up to three years.

23. Prescribed Fees

i. Course fees

- a. Every student admitted and enrolled for a course shall pay the fee as notified at the time of admission
- b. Date of fee remittance shall be notified by the university well in advance at the time of commencement of every semester.
- c. In case a student fails to remit the prescribed fee within the notified period, he/she shall not be allowed to attend the classes.
- d. The fee structure of the university is subject modification from time to time and the same will be notified.

24. **Conferment of Degrees**

Each candidate who is eligible to receive degree shall submit applications for admission to his degree in the prescribed form with the prescribed fee at the end of final semester / year of the course to the Controller of Examinations and the degrees shall be conferred upon the candidate during the ensuing convocation. No candidate who has not thus submitted applications shall be admitted to a convocation.

MEDICAL CENTRE

A Medical centre is functioning on the campus to provide the required medical care to students and faculty and for emergency / first aid medical needs.

Facilities Available:

24x7 Medical Attention
General Medical Consultation
Allopathy & Ayurveda
Pathology Lab
Dispensary Services
Ambulance Service

Medical Camps:

Diabetes & Hypertension
Screening Camp
Eye Check up Camp
ENT Camp
Dermatology Camp
Arthrities & Spondylitis
Camp
Pain Relief Camp

Specialist's Services :

Specialist Services available On
Appointments on Appointed days

Dentistry
Ophthalmology
Dermatology
ENT
Obstetrics & Gynecology
Pediatrics
Surgery

Service to the Society :

Medically under privileged village

Medically under privileged village
Rural Schools
Vrdhashramams (Old Age Homes)
Paatashaals

S.No. Staff Name

1. Dr. G. Sridar

2. Dr.S.RamabadharaSainathan

3. Sri.S. Sundaramoorthy

Designation

JMO & Sys.
Administrator

JMO

Head Nurse

Contact Number

8220760601

9710699345

9944892190

Hostel rules pertaining to students

Admission to Hostels

The student who wants admission to Viswa Mahavidyalaya hostels shall apply to the Hostel Administrative Officer in the prescribed application form Admissions to Hostels are made by the approval of the Hostel Administrative Officer

Before admission each student has to pay the prescribed fees. Every student seeking admission to the Viswa Mahavidyalaya Hostels has to give an under taking in writing endorsed by parents to the effect that he is aware of all hostel rules and he shall abide all the hostel rules and regulations and he shall not indulge in any type of ragging.

Every student shall attach his recent photograph with parents to the application for admission to Hostels

Every student shall give correct contact address with immediate contact number of his parents in the application form

Hostel admission shall not be given to the following categories of students

- The students who have hostel dues
- The students who were punished for violating Hostel rules
- The students who have contagious diseases

Every student admitted to the hostel will be issued a Hostel Identity Card

Every student has to keep the Hostel Identity Card safely

Loss of Hostel Identity Card shall be informed immediately

Duplicate ID card will be issued on payment of the cost

The ID card shall be returned to the Hostel at the time of vacating the Hostel

A fine of Rs.250 will be deducted from the caution deposit for non return of Hostel ID card

The Hostel ID cards must be shown for verification whenever required by an authorized person of the university / hostel administration

All inmates in the hostel has to maintain standards of behavior expected of a student

Every student shall wear decent dress

Every student shall behave properly and gently

Every student shall maintain discipline in the hostel

The following are banned in the Hostels

Ragging in all forms

Smoking, chewing pawns, consuming any type of alcohol or any intoxicating drugs

Bringing outside food inside the Hostels

Shouting loudly, whistling, playing music system loudly, affixing posters or photos on walls and glass panels or windows

Playing cards

Using objectionable language

Staying outside the hostels after the stipulated hours

Remaining in the Hostels during class hours without valid reason / permission

Going outside without permission of the Warden Celebrating birthdays in the hostel

Forming groups

Bringing outsiders inside the hostel

Using computers and electrical appliances without permission of the Warden

Residing outside the hostel without permission of the Warden

Playing audio system beyond the stipulated time

Convening meetings inside the hostel

Put up notices on the Board

Making damage to the hostel property

Changing the allotted room

Occupying or sleeping in others room

Entering the hostel in intoxicated state

Cooking in room

Participating in any antinational antisocial activity

Displace any hostel furniture

Firing crackers

Keeping valuable cell phones, camera cell phones, cameras, gold and such other things

Doing any kind of business in the Hostel

Occupying a room without allotment

Exchanging of an allotted room without approval

Seeing or carrying unauthorized/illegal movies inside the hostel

Any violation of the above shall be viewed seriously and stringent action will be taken against the students those who violate the rules
Cost of Damage or loss of property will be recovered from the student if identified, or from all the students residing a particular place
The period between 10 p.m. to 6 a.m. shall be silence period in the Hostel
During the silence period students should not make any noises which may disturb others, strict silence may be observed
Students can study during the silence period
The entire inmate shall be their respective rooms during the silence period
No student shall go to others room after 9.30 p.m.
TV rooms and common rooms shall be closed between 10 p.m. to 6 am
No student shall enter in the Hostel after 10 p.m.
No student shall go outside the Hostel without the permission of the Warden and signing the Register
No student shall enter the hostel without signing the Register

Best practices

Get up at least before 6 a.m. daily
Dress decently
Dine properly in time
Do prayer of own choice daily
Behave well with all
Speak sweet words with smile
Switch off lights, fans, computers, daily and etc while not in use

Keep the room clean
Keep the campus cleanly
Do some physical exercise daily
Go to classes regularly
Be friendly with all
Utilize learning resources
Go to sleep or study at 9.30 p.m.