



श्रीचन्द्रशेखरेन्द्रसरस्वतीविश्वमहाविद्यालयः
(विश्वविद्यालयानुदानयोगस्य १९५६ विधेः तृतीयविधिमनुसृत्य मानितविश्वविद्यालयत्वेन प्रकटीकृतः)

SRI CHANDRASEKHARENDR SARASWATHI VISWA MAHAVIDYALAYA
(SCSMV)
(Deemed to be University u/s 3 of the UGC Act 1956)
(Accredited with 'A' Grade by NAAC)
Enathur, Kanchipuram - 631 561.



INTERNAL COMPLAINT COMMITTEE

A workplace is defined as “any place visited by the employee arising out of or during the course of employment, including transportation provided by the employer for undertaking such a journey.” As per this definition, a workplace covers both the organized and un-organized sectors. It also includes all workplaces whether owned by Indian or foreign company having a place of work in India.

Internal Complaints Committee (ICC) Every employer is obliged to constitute an ICC through a written order. The ICC will be composed of the following members:

S. No	Member	Eligibility
1.	Chairperson	Women working at senior level as employee; if not available then nominated from other office/units/ department/ workplace of the same employee
2	2 Members (minimum)	From amongst employees committed to the cause of women/ having legal knowledge/experience in social work
3	Member	From amongst NGO/associations committed to the cause of women or a person familiar with the issue of Sexual Harassment

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Ref: No. F/SCSVMV/REG/2022-23/ 048

Date: 23.09.2022

INTER OFFICE COMMUNICATION

I am by direction to inform that, the Internal Complaint Committee (ICC) is reconstituted with the following members with immediate effect.

S.No.	Name & Designation	Department	Position
1	Dr.K.P.Roshini Professor	Department of Ayurveda,	Presiding Officer/ Chairperson
2	Dr.Hema Narayanan Associate Professor	Department of Commerce	Co-Chairperson
3	Dr.Chittarajan Das Professor / Principal i/c	Department of Ayurveda	Member
4	Dr.C.Swathi Associate Professor	Department of Ayurveda	Member
5	Dr.R.Jayaraman Assistant Professor - III	Department of Management Studies	Member
6	Dr.R.Jayalakshmi Assistant Professor - III	Department of Electronics & Communication Engg.,	Member
7	Dr.P.Balaji Assistant Professor - III	Department of Mathematics	Member
8	Dr.P.Nagarajan Assistant Professor - III	Department of Mathematics	Member
9	Dr.Sujatha Raghavan Assistant Professor - II	Department of Sanskrit & Indian Culture	Member
10	Dr.M.Gayathri Assistant Professor - II	Department of Computer Science & Engg.,	Member
11	Dr.S.Selvakumar Assistant Professor - II	Department of Electronics & Communication Engg.,	Member
12	Dr.C.Jeyalakshmi Assistant Professor -II	Department of Chemistry	Member
13	Dr.T.Lakshmi Bai Assistant Professor - I	Department of Electronics & Instrumentation Engg.,	Member
14	Dr.S.S.Devika Assistant Librarian	SCSVMV Library	Member
15	Dr.V.H.Prathyusha Deputy Medical Superintendent	Department of Ayurveda	Member
16	Mrs.N.Rajalakshmi Junior Assistant	Purchase Section	Member
17	Mrs.S.Vijayalakshmi Junior Assistant	Controller of Examinations	Member
18	Mr.Aloor Sai Samvida Reg No. 11199C003	III year -BE (ECE)	Student Member

S.No.	Name & Designation	Department	Position
19	Ms.Kanisha Reg.No. 112060002	II year – B.Sc (Physics)	Student Member
20	Dr.B.Rengapadmini PG Scholar – I Year	Department of Ayurveda	Student Member
21	Sri.P.T.Thiruvengada Rajan Managing Trustee, Thejas Foundation Mobile No: 9444917251		Member Non- Government Organization
22	Dr.R.Janani Assistant Professor - II	Department of Electronics & Instrumentation Engg.,	Secretary & Coordinator

The Secretary of the committee shall organize periodical meetings, plan activities and send report to EC/VC along with the minutes of the meeting.

To

The Presiding Officer / Chairperson
Internal Complaints Committee
SCSVMV



REGISTRAR
REGISTRAR
S.C.S.V.M.V
ENATHUR, KANCHIPURAM

Copy submitted to the Vice-Chancellor / EC



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DETAILS OF EVENTS-ICC

ACADEMIC YEAR 2022-2023

S. No	Event Details	Date of the Event
1	Focus on Transition from Higher Secondary to College with Goal Setting	24/09/2022
2	Unzipping the Chaos	18/11/2022
3	Sakhi Shakthi- Power of Friendship	26/11/2022
4	Priorities – Pathway to achieve goals	03/02/2023
5	Awareness Talk – Cancer of Breast and Cancer of Cervix – Medical Camp	04/03/2023



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Report

ICC committee has organized a one-day workshop on “Focus on Transition from Higher Secondary to College with Goal Setting” for Girl Students and staff members of SCSVMV on 24.09.2022 at 11.00 a.m. at Sri Jayendra Prasadam Building, SCSVMV

Co-Chairperson of ICC Committee **Dr. Hema Narayanan** gave welcome address and introduced the Chief Guest **Mrs. G. Bharani, Psychologist**. Around 70 students and 15 women staff members attended the workshop.

The Chief Guest **Mrs. G. Bharani** has delivered a special lecture to the students and staff members and given a lecture which emphasis the following points to achieve the goal.

1. She has explained about the difference between school environments and college environments.
2. Proper usage of various resources available
3. Study Strategy and Positive Affirmations
4. Need of friendly relationship with roommates
5. Importance of Extracting Curriculum Activities and Development of communication skills
6. She emphasized on “Winner never quit; quitters never win”.

During the event she has conducted some activities like hot potato, communication game, name division, rose and thons for students.

Finally, Vote of Thanks was delivered by Dr.R.Janani, Secretary & Coordinator, ICC Committee.

The programme wrapped up around 1:00 pm. The lecture delivered by the Chief Guest was well received by the participants.



EVENT PHOTOS



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REPORT

Internal complaint committee of SCSVMV conducted cultural event on “Unzipping the Chaos” on 18/11/2022 from 3.00 PM to 4:00 PM at Mahaswami Mandapam, SJSACH campus by the first year professional BAMS.

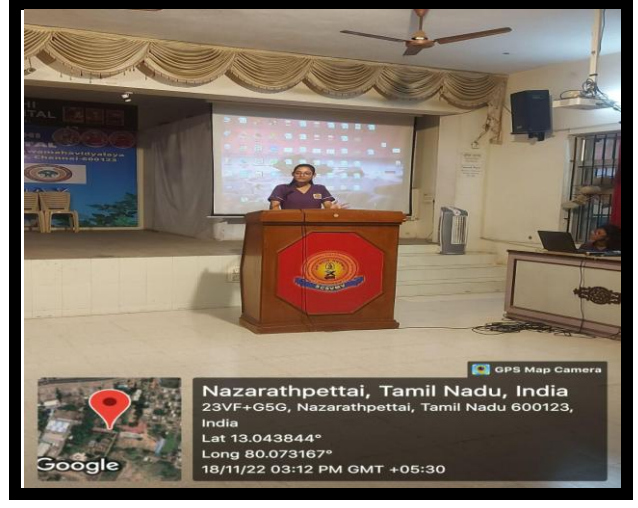
The program began with lighting the lamp by Dr. K.P. Roshini, Chairperson, ICC and members Dr. C. Swathi and Dr. Pratyusha were also present

The master of the ceremony was beautifully done by Anisha Gupta, 1st Year Professional; Ms. Soundarya delivered the welcome speech. Ms. Varshini gave an awareness speech on sexual harassment and adolescent issues. Nivetha gave a speech on sexual harassment in Tamil. Ms. Vrinda from 1st Year recited a poem on women empowered penned by her. The next program in line was another beautiful poem by Pratima, Rakshita recited a poem in Tamil.

Ms. Surabhi, Ms. Anisha, Ms. Jyoti, Ms. Minal, Ms. Alka, Ms. Vrinda, Ms. Ashvitha, Ms. Varsha and Ms. Snigdha performed Skit with the theme on adolescent issues and the importance of mental health. Interactive games were organized for team building and to create environment light after understanding serious topics. The students from 1st, 2nd, 3rd and 4th Year BAMS participated in the fun games.

The program ended with singing the National Anthem.

EVENT PHOTOS







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Report

A programme titled “सखि शक्ति – Sakhi Shakthi Power of Friendship” was organized by Internal Complaints committee for Hostel Girls Students of SCSVMV on 26.11.2022 at 4PM. at Kamakshi Hostel, SCSVMV Enathur Campus working in tandem with the objective of ICC to ensure safety consciousness among the women folk.

The programme started with a prayer song by the students.

The Co-Chairperson of ICC Committee **Dr. Hema Narayanan** gave a brief introduction about ICC and its functions, and also introduced the Chief Guest **Mrs. G.Bharani, Psychologist**. Around 100 students, ICC members, Hostel Chief Warden, Deputy Warden and Duty Wardens attended the programme.

The Chief Guest **Mrs. G.Bharani** has conducted games to improve the communication skills, Listening Capability and Team Building. Students participated in all this games with zeal and thanked the psychologist for helping them to open up.

The students also exhibited their talents by performing singing, solo dance and group dance. The event was followed by Music Night and a Special Dinner. After Dinner, Students had a movie night Premiere.

This programme also helped the students to showcase their individual talents, event management skills and team spirit.

The programme wrapped up around 11:00 pm.

Event Photo





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Internal Complaint Committee

सखि शक्ति

PROGRAMME SCHEDULE

Date: 26/11/2022

Venue: Kamakshi Hostel, SCSVMV Enathur Campus

Time	Event	
4.00 PM – 4.15 PM	ICC A Curtain Raiser – Dr. Hema Narayanan, ICC Co-Chair Person	
4.15 PM – 5.00 PM	Interactive Session – Mrs. G. Bharani (Psychology Counselor) 1) Lemon and Spoon 2) Dodge Ball Sponge Ball 3) Fun tasks 4) Communication Skills	
5.00 PM – 6.00 PM	Nritya Utsav – Cultural Events 1) Singing – L. Anjana 2) Singing – Srinithi, Videshwari, Sri Sreya 3) Solo Dance – Pragna 4) Classical Dance – Shidaskai, Sri Sreya, Moksha 5) Dance – Moksha, Lakshmi, Sreeya, Vardhini 6) Dance – Sarada, Nandini, Akhila, Sineesha, Praneetha, Lekha, Kavya	II M.Sc Maths I – CSE I – BBA I – CSE I – CSE IV - CSE
6.00 PM - 7.00 PM	Music Night	
7.00 PM Onwards	Dinner	
8.30 PM	Movie Show – Open Theatre	

Programme Coordinator: 1) Dr. R. Jayalakshmi, ICC Member
2) Dr. Janani R, ICC Secretary



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REPORT

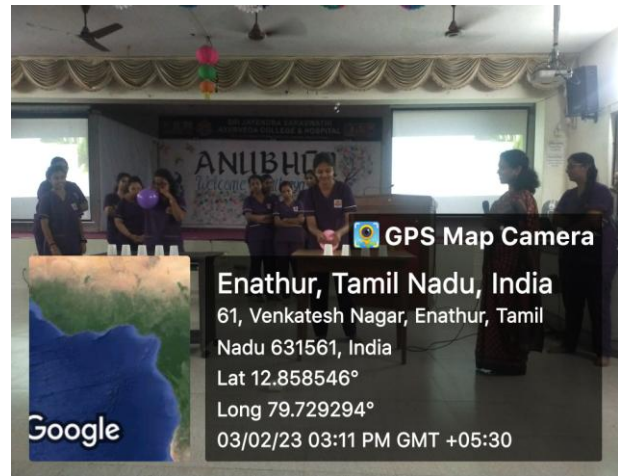
Internal complaint committee of SCSVMV conducted a counseling session on **“Priorities – Pathway to achieve goals”** by **Mrs. G. Bharani (Psychologist)** on Friday 03/02/2023 from 3.00 PM to 4.00 PM at Mahaswami Mandapam, SJSACH campus for BAMS students, Department of Ayurveda..

The ICC Chair Dr. K.P. Roshini, Co-Chair Dr. Hema Narayanan, Secretary Dr. Janani R and ICC Members Dr. Pratyusha, Dr. Indushree and Dr. Swathi.C were also present.

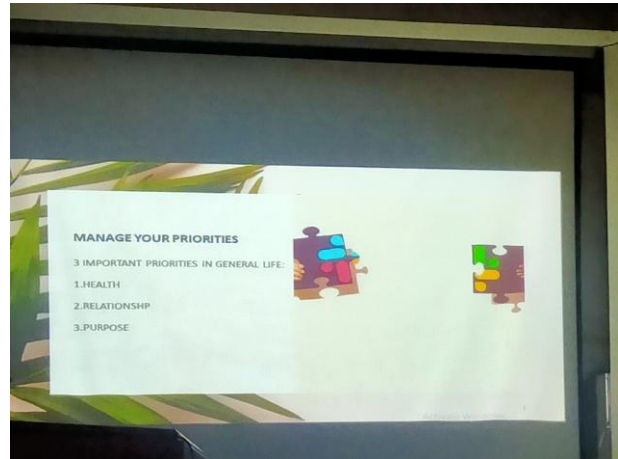
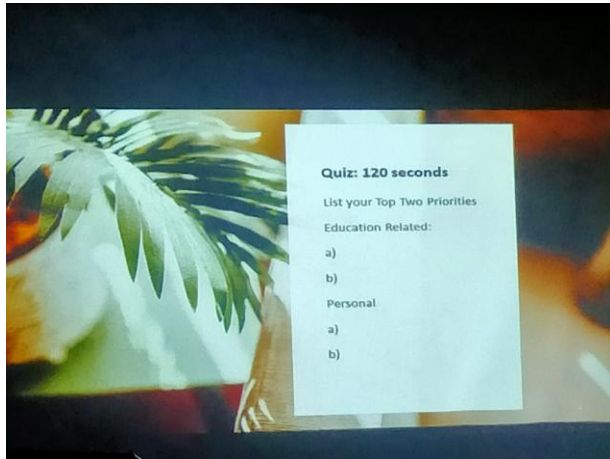
The programme was commenced with prayer song followed by lighting of lamp by the Guest and the Members of ICC.



The Chief Guest has delivered a special lecture to the students and the staff members, the session was interactive with various games like Name game, Picking up the gem with straw, Making the cups fall from table using balloon air and how to catch fish.



The speaker also pointed out how to choose the priorities in life, health, relationship. The speaker explained on how to select and work on each priority, she also insisted on how to avoid procrastination and channelize energy with simple examples. The speaker ended up the session with “how to set SMART goals” and steps to achieve the same.



Finally vote of thanks was delivered by Dr. C. Swathi, Programme coordinator.



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REPORT

Internal complaint committee of SCSVMV conducted an awareness talk on Cancer of Breast and Cancer of Cervix and also a medical camp organized by the Department of Ayurveda, Sri Jayendra Saraswathi Ayurveda College and Hospital at the main campus of SCSVMV Enathur on 04/March/2023 from 11.00 AM to 4.00 PM.

The ICC Chair Dr. K. P. Roshini, Co-Chair Dr. Hema Narayanan, Dr. Swathi.C and other members of ICC were also present.

Dr. Hema Narayanan gave a welcome address to the gathering and introduced all the doctors to the audience

The awareness programme commenced with an Introduction Talk by Dr. Swathi. C on Cancer and its Treatment, Dr. N. Lavanya gave a talk on Cancer Cervix and Dr. Mariam gave a talk on Breast Cancer. The female staffs of SCSVMV were benefited with this initial awareness programme. Patients with ailments like Fibroadenoma of breast, Menstrual Irregularities, Premenopausal Issues and Gynaec Complaints had consultations in the camp.



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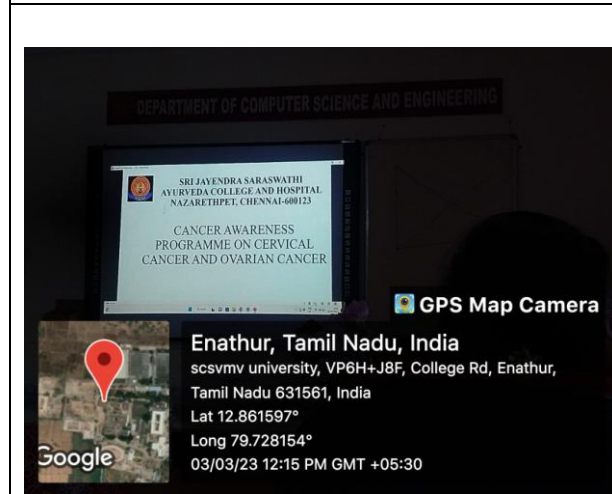
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EVENTS REPORT





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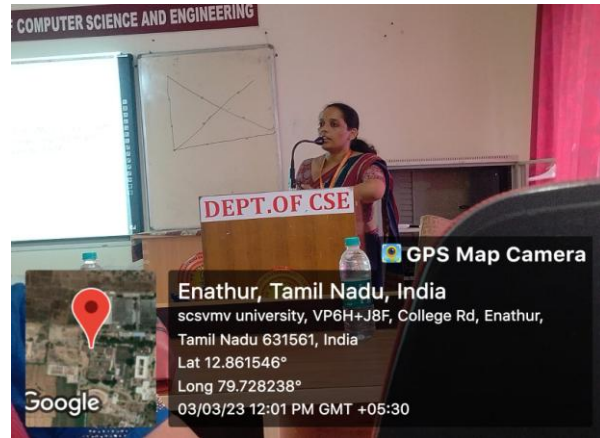
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INTERNAL COMPLAINT COMMITTEE

cordially invites you all
for

Non-Technical Event

TRUST YOUR INSTINCTS

Venue: Mahaswamimandapam, SJSACH Campus

Dr. C. Swathi, Dept of Ayurveda
Coordinator

Dr. Janani R
Secretary

Dr. Hema Narayanan
Co-Chairperson

Dr. K.P. Roshni
Chairman



@ 3.00 PM





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REPORT

Internal complaint committee of SCSVMV conducted a stress free non-technical event on **“Trust your Instincts”** by on Friday 23/06/2023 from 3.00 PM to 4.00 PM at Mahaswami Mandapam, SJSACH campus for BAMS students, Department of Ayurveda..

The programme commenced with prayer song followed by lighting of lamp by the chairman and the other members of ICC.

The event started by welcoming the chairman, members and the students by Ms. Rushita, followed by various fun-informative activities like quiz, games and puzzles. Students also encouraged to speak on their favorite personalities.

Finally vote of thanks was delivered by Ms. Aparna, Programme coordinator.





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