



श्रीचन्द्रशेखरेन्द्रसरस्वतीविश्वमहाविद्यालयः
(विश्वविद्यालयानुदानायोगस्य १९५६ विधे: तृतीयविधिमनुसृत्य संस्थापितः मानितविश्वविद्यालयः NAAC द्वारा 'ए' श्रेण्या प्रत्यापितः)
SRI CHANDRASEKHARENDR SARASWATHI VISWA MAHAVIDYALAY
(Deemed to be University u/s 3 of UGC act 1956) (Accredited by NAAC with 'A' Grade)
Enathur, Kanchipuram - 631 561, Tamil Nadu.

PROF.DR.G.SRIRAM
REGISTRAR

Ref.No. F/SCSVMV/REG/UGC/MoA/2023-24/- D 224

Date: 23.02.2024

To
The Deputy Secretary,
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi - 110 002.

Dear Sir / Madam,


Sub.: Submission of MoA / Rules in accordance with UGC (Institutions Deemed to be Universities) Regulations 2023 - reg.

Ref.: Mail received from Section Officer, UGC dated 23.08.2023 & 16.02.2024

With reference to the above subject, enclosed herewith the Memorandum of Association of Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya in accordance with UGC (Institutions Deemed to be Universities) Regulations 2023 for approval.

Thanking you,

Yours faithfully,


REGISTRAR
REGISTRAR
S.C.S.V.M.V.
ENATHUR, KANCHIPURAM



श्रीचन्द्रशेखरेन्द्रसरस्वतीविश्वमहाविद्यालयः
**SRI CHANDRASEKHARENDRASARASWATHI
VISWA MAHAVIDYALAYA**

Deemed to be University u/s 3 of UGC Act 1956 | Accredited with "A" grade by NAAC
Enathur, Kanchipuram - 631 561. Tamilnadu, India
www.kanchiuniv.ac.in | Ph : 96290 32323 | 96290 01144



Sponsored and run by Sri Kanchi Kamakoti Peetam Charitable Trust



**Memorandum of Association 2023 of SCSVMV in
accordance with the UGC (Institutions Deemed to be
Universities) Regulations 2023**

श्री चन्द्रशेखरेन्द्रसरस्वती विश्वमहाविद्यालयः

(विश्वविद्यालयानुदानायोगस्य 1956 नियमे तृतीयविधिमनुसृत्य संस्थापितः विश्वमहाविद्यालयः)

एनात्तूर, काञ्चीपुरम् – 631 561

SRI CHANDRASEKHARENDRA SARASWATHI VISWA MAHAVIDYALAYA

Deemed to be University U/S 3 of UGC Act 1956,

Accredited with “A” grade by NAAC

Enathur, Kancheepuram – 631 561



**Memorandum of Association 2023 of SCSVMV
in accordance with the UGC (Institutions Deemed to
be Universities) Regulations 2023**

Memorandum of Association
of
Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya

in compliance with the provisions made in
University Grants Commission (Institutions deemed to be Universities) Regulations 2023

TABLE OF CONTENTS

No.	Particulars	Page No.
1.	Name	1
2.	Office	1
3.	Definitions	1
4.	Objectives of the Viswa Mahavidyalaya	4
5.	Corpus Fund	6
6.	Off Campus Centres	6
7.	Off-Shore Campus	7
8.	Monitoring	7
9.	Governance	7
10.	Tenure of the members of Executive Council	8
11.	Powers and Limitations of Executive Council	9
12.	Meetings of Executive Council	9
13.	Termination of membership	10
14.	Delegation of powers of Executive Council	10
15.	Other authorities of Viswa Mahavidyalaya	
	A. Academic Council	10
	B. Powers and Functions of Academic Council	11
	C. Meeting of Academic Council	12

No.	Particulars	Page No.
16.	Finance Committee	12
17.	Board of Studies	13
18.	Selection Committee for appointment of teaching staff	14
19.	Disqualification	14
20.	Miscellaneous matters relating to different authorities	14
21.	Officers of Viswa Mahavidyalaya	
	A. Chancellor	15
	B. Vice-Chancellor	15
	C. Powers and duties of Vice-Chancellor	16
	D. Removal of Vice-Chancellor	18
	E. Pro-Vice-Chancellor	19
	F. Registrar	20
	G. Finance Officer	22
	H. Controller of Examinations	23
	I. Dean	24
	J. Head of the Department	25
22.	Admission and fees structure	
	A. Admission	26
	B. Fees Structure	26
23.	Institution deemed to be University open to all	27
24.	Institution deemed to be University to be unitary	27
25.	Reservation policy	28
26.	Online or distance education	28
27.	Power to conduct enquiry and consequences for violation of regulations	28
28.	Funds, Accounts, Audit and Annual Report	28
29.	Miscellaneous	30
30.	Legal Proceedings	32
31.	Consequences of violation of the regulations	33
32.	Removal of Difficulty	33

Memorandum of Association

of

Sri Chandrasekharen Saraswathi Viswa Mahavidyalaya

in compliance with the provisions made in

University Grants Commission (Institutions deemed to be Universities)

Regulations 2023

Published in the Gazette of India

1. Name

The name of the institution shall be **Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya**, hereinafter referred to as “Viswa Mahavidyalaya”, sponsored and run by **Sri Kanchi Kamakoti Peetam Charitable Trust**.

2. Office

- i. Trust Office: No.1, Salai Street, Kancheepuram – 631 502
- ii. The office of the Institution: **Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya**, Enathur Village, Kancheepuram – 631561.

3. Definitions

In these Memorandum of Association of Viswa Mahavidyalaya, unless the context otherwise requires—

- (1) “Academic Council” means the academic council of the institution Viswa Mahavidyalaya;
- (2) “Act” means the University Grants Commission Act, 1956 (3 of 1956);
- (3) “Affiliated college” means a college recognised by, associated with and admitted to the privileges of a University;
- (4) “Board of Studies” means the Board of Studies of a Department of the institution Viswa Mahavidyalaya;
- (5) “Campus” means campus (single or multiple locations within the city) of the Viswa Mahavidyalaya where in its facilities, faculty, staff, students, and Academic Departments are situated;
- (6) “Centre” means a centre of studies of the institution Viswa Mahavidyalaya;
- (7) “Chancellor”, “Vice-Chancellor”, and “Pro-Vice-Chancellor” means the Chancellor, Vice- Chancellor and Pro-Vice-Chancellor of the institution Viswa Mahavidyalaya, respectively;

- (8) "College" means any institution whether affiliated college or constituent college, known as such or by any other name and provides undergraduate or postgraduate or Ph.D. programmes or all together, for obtaining any qualification from a University, in accordance with the rules and regulations of such University, which has been recognised as competent by the University Grants Commission to provide such programmes or courses of study;
- (9) "Commission" means the University Grants Commission (UGC) constituted under the Act;
- (10) "Constituent college" means a college operating under the administrative, academic, and financial control of the sponsoring body;
- (11) "Constituent unit" means an academic unit (Schools or centres or departments) of the institution existing on the date of submission of a proposal to declare an institution to be an institution Viswa Mahavidyalaya;
- (12) "Department" means a department of studies of the institution Viswa Mahavidyalaya;
- (13) "Distinct category" means an existing institution or an institution starting from the beginning with the focus on teaching or research in the unique disciplines or addressing the strategic needs of the country or engaged in the preservation of Indian cultural heritage or preservation of the environment or dedicated to skill development or dedicated to sports or languages or any other discipline, as so determined by the Expert Committee approved by the Chairman of the Commission;
- (14) "Executive Council" means the executive council of the institution Viswa Mahavidyalaya;
- (15) "Expert Committee" means a committee consisting of academics and other experts from other fields and includes representatives of the statutory bodies and approved by the Chairman of the Commission;
- (16) "Government" means the Department in the Ministry of Education in the Central Government dealing with the higher education;
- (17) "Institution" means an institution of higher education engaged in teaching and research at the undergraduate, post-graduate or higher level;
- (18) "Institution Viswa Mahavidyalaya" means an institution of higher education so declared by the Central Government by notification under section 3 of the Act, on the advice of the Commission;

- (19) "Main campus" means the campus of the institution Viswa Mahavidyalaya, where its major facilities, faculty, staff, students, academic departments and administration are situated;
- (20) "MOA / Rules" means Memorandum of Association and / or Rules of **Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya;**
- (21) "NAAC" means the National Assessment and Accreditation Council;
- (22) "NBA" means the National Board of Accreditation;
- (23) "Necessary infrastructure" means the infrastructure required under the norms of the concerned statutory body or the Commission, as the case may be;
- (24) "NEP" means the National Education Policy, 2020;
- (25) "NIRF" means the National Institutional Ranking Framework;
- (26) "Notification" means a notification issued by the Central Government in the Official Gazette declaring an institution of higher education, as an Viswa Mahavidyalaya under section 3 of the Act;
- (27) "Off-campus" means the premises of the institution Viswa Mahavidyalaya, approved by the Government, other than the main campus or the campuses;
- (28) "Off-shore campus" means the premises of the institution Viswa Mahavidyalaya, approved by the Government, outside India, other than the main campus in India;
- (29) "Processing fee" means the fee to be paid by the applicant institution to the Commission along with the application for processing such application;
- (30) "Regulations" means University Grants Commission (Institutions deemed to be Universities) Regulations 2023
- (31) "School" or "faculty" means a school or faculty of studies of the institution Viswa Mahavidyalaya;
- (32) "Sponsoring body" means a body being a charitable or a not-for-profit society or trust or a company under section 8 of the Companies Act, 2013 (18 of 2013), submitting an application for declaring an institution under its administrative, academic and financial control as an institution Viswa Mahavidyalaya;
- (33) "Standing Committee" means a committee consisting of academics and other experts from other fields and includes representatives of the statutory bodies and approved by the Chairman of the Commission;

- (34) “Statutory body” means a body constituted under any law for the time being in force for determining or maintaining standards of quality in the relevant areas of higher education, including the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Indian Nursing Council (INC), the National Council for Teacher Education (NCTE) and the National Medical Commission (NMC), or any other statutory body established under an Act of Parliament;
- (35) "Teacher" means professors, associate professors, assistant professors and such other academic staff as may be appointed for imparting instructions or conducting research in the Viswa Mahavidyalaya including the adjunct faculty or professor of practice or visiting faculty; and
- (36) The words and expressions used in these regulations and not defined, but defined in the Act shall have the same meanings respectively assigned to them.

4. Objectives of the Viswa Mahavidyalaya—

The main objective for which the Viswa Mahavidyalaya named Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya has been established by Sri Kanchi Kamakoti Peetam Charitable Trust, is to actualize the vision of The Sage of Kanchi, His Holiness Pujyasri Chandrasekharendra Saraswathi Swami’s desire to revive Kanchipuram to its pristine glory as a centre of learning. The overall objectives of the Viswa Mahavidyalaya are as follows:-

- To discover, preserve and transmit the vast knowledge of the Vedas, Sastras, Agamas and other traditional arts connected with our culture and civilization;
- To revive, preserve and document the valuable information contained in the ancient manuscripts, thereby being a vehicle for dissemination of knowledge of our fore fathers to the endless generations to come.
- To promote our ancient Ayurvedic system, by providing facilities for Education, Research, Training and Development of high quality and dedicated Doctors.
- To provide a holistic, value-based and ethical system of education with emphasis on inculcating values, attitudes and thought process, so as to lead to all-round personality development of the student, thereby making them physically, mentally, intellectually, emotionally and spiritually capable citizens of the world.

- To promote positive physical and mental health, improve quality of life and provide stress free environment for the staff and students of the Viswa Mahavidyalaya by teaching them yoga and meditation techniques

More specifically therefore some of the main objectives of the Viswa Mahavidyalaya shall be to —

- provide for higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit, primarily at undergraduate, post-graduate, and research degree levels, fully conforming to the concept of a University;
- To engage in inter-disciplinary or multi-disciplinary or trans-disciplinary teaching and research in addition to domain-specific specialisation;
- To provide for high-quality teaching and research recognised nationally and globally;
- To recognise, identify and foster the unique capabilities of each student, by sensitising teachers as well as parents to promote each student's holistic development;
- To provide multi-disciplinary and a holistic education in the faculties of science, engineering, technology, social sciences, arts, humanities, sports and other disciplines;
- To transform into research and teaching intensive University over a period of time;
- To focus on research and innovation by setting up start-up incubation centers; technology development centres; centres in frontier areas of research; greater industry-academic linkages; and inter-disciplinary research including humanities and social sciences research;
- To provide flexible and innovative curriculum, which includes credit-based courses and projects in the areas of community engagement and service, environmental education, value-based education, etc.;
- To contribute for social transformation through socially responsive teaching, learning, research, and fieldwork;
- To adopt the provisions of NEP, 2020;
- To strengthen the research ecosystem by establishing Research and Development Cell (RDC);
- To possess such academic and physical infrastructure as may be specified by the Commission or the relevant statutory body, as the case may be;

- (m) To have teacher-student ratio of 1:20 with a minimum combined faculty strength of not less than one hundred and fifty teachers and a minimum combined student strength of three thousand on rolls under the regular classroom mode, of which not less than one fifth being post-graduate or research or as per the norms of the relevant statutory body;
- (n) To have an administrative area, library, lecture halls, labs, hostels, health care, common facilities and recreational facilities; and
- (o) To perform such other functions as may be deemed necessary, conducive or incidental for the achievement of the above objectives.

5. Corpus Fund –

1. A corpus fund of rupees twenty-five crores or as decided by the Commission from time to time, shall be created and maintained in the name of **Sri Chandrasekharendra Saraswathi Viswa Mahavidyalaya**;
2. The interest accrued on the corpus fund shall be used only for the purpose of further development of the institution Viswa Mahavidyalaya; and
3. The Viswa Mahavidyalaya may invest the corpus fund in any suitable scheme or schemes.

6. Off-campus centres—

1. The Viswa Mahavidyalaya has been accredited by NAAC with 'A' grade in the relevant year and is eligible to set up off-campus centres.
2. The Viswa Mahavidyalaya shall have infrastructure at the proposed off-campus centres in accordance with the norms and standards specified by the relevant statutory body or the Commission, as the case may be, and the off-campus centre with a minimum of five under-graduate or post-graduate or research or combination thereof with a minimum of one thousand students, of which not less than one-fifth of the students shall be post-graduate or research students with fifty teachers and with required infrastructure facilities.
3. The Government may withdraw the approval granted for starting the off-campus centre if at any time, it is found that the information provided by the Viswa Mahavidyalaya is incorrect and in order to protect the interests of students enrolled at such centre, the Viswa Mahavidyalaya shall take necessary action for shifting of such students to the main campus.

4. Viswa Mahavidyalaya may start new courses or programmes in any field in their existing campus and approved off-campus centres, with the prior approval of its Executive Council and, also wherever applicable, with the approval of the relevant statutory bodies:

Provided that where the Viswa Mahavidyalaya is in receipt of grant-in-aid or other funds for maintenance from the Central Government or the State Government or its Agencies, as the case may be, prior approval of the appropriate Government shall also be required.

7. Off-shore campus —

Viswa Mahavidyalaya may start or establish off-shore campuses with the prior approval of the Central Government in accordance with the provisions of the Act, rules and regulations made thereunder.

8. Monitoring —

- (1) The Commission shall monitor the performance and academic outcomes of the Viswa Mahavidyalaya
- (2) The Commission shall decide on the physical verification of the Viswa Mahavidyalaya or constitute teams for such verification on its own or upon receipt of any complaint against the accuracy and veracity of the information submitted to the Commission and also hosted on the website of the institution.

9. Governance —

- (1) The Viswa Mahavidyalaya shall be registered as a not-for-profit society under the Societies Registration Act, 1860 (21 of 1860) or as a not-for-profit trust under the Indian Trusts Act, 1882 (2 of 1882) or as a not-for-profit company registered under section 8 of the Companies Act, 2013 (18 of 2013)

Provided that a sponsoring body exclusively established for running educational institutions shall be exempted from registering as a separate not-for-profit society or trust or a company and the sponsoring body shall specifically mention in its registration deed that the sponsoring body is exclusively for running educational activities and no other activities are being carried out or shall be carried out in the future under it:

Provided further that if the sponsoring body of an existing institution deemed to be University does not have a society or trust or company exclusively for running educational institutions, it shall form a new not-for-profit society or trust or company, for the purposes of institution deemed to be University and in such cases, the sponsoring body shall be exempted from transferring its moveable and immovable assets to the newly created society or trust or company, if such sponsoring body provides a notarised

affidavit to the effect that the entire moveable and immovable assets allocated to the institution deemed to be University shall not be leased or otherwise disposed of without the prior permission of the Commission:

Provided also that the sponsoring body shall make available the necessary infrastructure for operating the institution deemed to be University without any rental or other such charges.

- (2) All moveable and immovable assets of the Viswa Mahavidyalaya shall be used for the purposes of conducting academic activities, promotion of research and related administrative requirements of the Viswa Mahavidyalaya, including the outreach educational activities.
- (3) The highest governing body of the Viswa Mahavidyalaya shall be the Executive Council to be headed by the Vice-Chancellor and consisting of not less than ten and not more than thirteen members.
- (4) The Executive Council shall be the principal executive body of the Viswa Mahavidyalaya.
- (5) The composition of the Executive Council shall be as under -
 - (a) Vice-Chancellor-Chairperson;
 - (b) Pro-Vice-Chancellor (wherever applicable);
 - (c) two members from amongst the Deans of schools of studies, by rotation, to be appointed by the Vice-Chancellor;
 - (d) one Professor, who is not a Dean, by rotation, to be appointed by the Vice-Chancellor;
 - (e) one Associate Professor, by rotation, to be appointed by the Vice-Chancellor;
 - (f) one Assistant Professor, by rotation, to be appointed by the Vice-Chancellor;
 - (g) in the case of the Viswa Mahavidyalaya the Commission shall nominate a representative;
 - (h) up to four nominees of the Sponsoring body; and
 - (i) the Registrar, who shall be the *ex-officio* Secretary of the Executive Council.

10. Tenure of the members of Executive Council —

- (1) All the members of the Executive Council, other than the Vice-Chancellor and Pro- Vice- Chancellor, shall hold office for a term of three years and in the case of Deans, the term shall be three years or until they hold the office of Dean, whichever is earlier.
- (2) Members of the Executive Council appointed by the Vice-Chancellor from Professor, Associate Professor and Assistant Professor category shall hold office for a period of one year or till such time they cease to be teachers of the University, whichever is earlier.

11. Powers and limitations of Executive Council —

- (1) The Executive Council shall have the power of management and administration of the Viswa Mahavidyalaya.
- (2) The Executive Council shall be the final decision-making body of the Viswa Mahavidyalaya in respect of every matter of the Viswa Mahavidyalaya, including academic, administrative, personnel, financial, and developmental matters.
- (3) Subject to the provisions of these regulations and the rules of the Viswa Mahavidyalaya, the Executive Council shall, in addition to all other powers vested in it, have the following powers, namely :—
 - (a) to appoint such Professors, Associate Professors, Assistant Professors and other academic staff, including Chairs, as may be necessary, on the recommendation of the Selection Committee constituted for the said purpose and to fill up temporary vacancies therein;
 - (b) to regulate and enforce discipline amongst the employees of the institution in accordance with the rules of the Viswa Mahavidyalaya;
 - (c) to provide for the appointment of Visiting Professors, Emeritus Professors, Professor of Practice, Consultants, Scholars, etc., and determine the terms and conditions of such appointments;
 - (d) to exercise such other powers and perform such other duties as may be conferred or imposed on it by the rules and regulations of the Viswa Mahavidyalaya;
 - (e) to make rules and regulations for the Viswa Mahavidyalaya;

12. Meetings of Executive Council —

- (1) The Executive Council shall meet at least four times a year (minimum two in one semester), with not less than seven days' prior notice given before every meeting of the Executive Council and emergency meetings may be convened at a shorter notice, for reasons to be recorded in writing for such emergency meeting.
- (2) One-third of the total number of members of the Executive Council shall form the quorum for the meeting.
- (3) In the absence of the Vice-Chancellor, the Pro-Vice Chancellor shall preside over the meeting; and where there is no Pro-Vice-Chancellor in an institution Viswa Mahavidyalaya, a member chosen by the other members of the Executive Council present at the meeting, shall preside over the meeting.
- (4) Every member of the Executive Council including the Chairperson, shall have one vote and the decisions at the meetings of the Executive Council shall be taken by simple majority; and in case of a tie, the Chairperson shall have a casting vote.

- (5) Any business, which may be urgent in nature, may be carried out by circulation amongst its members.
- (6) A copy of the minutes of each meeting shall be furnished to the Chancellor of the Viswa Mahavidyalaya, as soon as possible after the convening of the meeting.

13. **Termination of membership —**

If a member other than the Vice-Chancellor and those representing the teachers, accepts a full- time appointment in the Viswa Mahavidyalaya or fails to attend three consecutive meetings of the Executive Council, without proper leave of absence, such member shall cease to be a member of the Executive Council.

14. **Delegation of powers of Executive Council —**

The Executive Council may, by a resolution, delegate to the Vice Chancellor or any other officer or faculty or to a Committee of officers or faculties of the institution Viswa Mahavidyalaya, such powers as it may deem fit, subject to the condition that the action taken by the Vice-Chancellor or the officer or faculty or the Committee in the exercise of the powers so delegated, shall be reported at the next meeting of the Executive Council.

15. **Other authorities of Viswa Mahavidyalaya—**

A. Academic Council:

- (1) The Academic Council shall be the principal academic body of the Viswa Mahavidyalaya and shall, subject to the provision of the rules of the institution Viswa Mahavidyalaya, co-ordinate and exercise general supervision over the academic policy of the institution Viswa Mahavidyalaya.
- (2) The composition of the Academic Council shall be as under—
 - (i) Vice Chancellor - Chairperson;
 - (ii) Pro Vice-Chancellor (wherever applicable);
 - (iii) Deans of faculties of the schools and heads of the departments or centres;
 - (iv) up to ten Professors (excluding those who are Deans of schools and heads of departments or centres) by rotation, to be nominated by the Vice-Chancellor giving due regard to the representation of different schools or departments or centres;
 - (v) up to five Associate Professors from departments or centres other than the heads of the departments or centres, by rotation, to be appointed by the Vice- Chancellor;
 - (vi) up to five Assistant Professors from the departments or centres other than the heads of the departments or centres, by rotation, to be appointed by the

- Vice- Chancellor;
 - (vii) six persons of repute from amongst the educationists or experts for their specialised knowledge, who are not in the service of the Viswa Mahavidyalaya, nominated by the Vice Chancellor; and
 - (viii) the Registrar, who shall be the *ex-officio* Secretary of the Academic Council.
- (3) The representation of different categories shall be through rotation and not through an election and the term of members, other than the *ex-officio* members, shall be three years and the Controller of Examination shall be the permanent invitee to the meetings of the Academic Council.

B. Powers and Functions of Academic Council:

Subject to the provisions of these regulations and rules of the Viswa Mahavidyalaya, the Academic Council shall, in addition to all other powers vested in it, have the following powers, namely:—

- (a) to exercise general supervision over the academic policies of the Viswa Mahavidyalaya and to give directions regarding methods of instruction, co-ordination of teaching among departments or faculties or schools or centers, evaluation of research and improvement of academic standards;
- (b) to bring about and promote inter-departmental, inter-faculty, inter-school, inter-center co-ordination and to establish or appoint such committees or boards, as may be deemed necessary for the purpose;
- (c) to consider matters of general academic interest either on its own initiative, or on a reference by a department or faculty or school or centre or the Executive Council, and to take appropriate action thereon;
- (d) to prescribe courses or programmes of study leading to degree and diploma of the Viswa Mahavidyalaya;
- (e) to make arrangements for the conduct of examinations in conformity with the rules and bye-laws of the Viswa Mahavidyalaya;
- (f) to maintain proper standards of the examination;
- (g) to recognise diplomas and degrees of Universities and other Institutions and to determine equivalence with the diplomas and degrees of the Viswa Mahavidyalaya;
- (h) to institute Fellowships, Scholarships, Medals, Prizes, etc.;
- (i) to frame rules covering the academic functioning of the Viswa Mahavidyalaya, admissions, examinations, award of fellowships and studentships, free-ships, concessions,

- attendance, discipline, residence, etc.;
- (j) to take a periodical review of the activities of the departments or centres and to take appropriate action to maintain and improve the standards of instruction;
- (k) to recommend the institution of teaching posts (Professors, Associate Professors, and Assistant Professors) to the Executive Council;
- (l) to make recommendations to the Executive Council for the establishment or abolition of departments or centres or schools or faculties, etc.
- (m) to make recommendations to the Executive Council; and
- (n) to exercise such other powers and to perform such other duties, as may be conferred or imposed upon it by the rules of the Viswa Mahavidyalaya.

C. Meeting of Academic Council —

- (1) The Academic Council shall meet as often as necessary but not less than four times (at least two times in a semester) during an academic year with not less than seven days prior notice being given before every meeting of the Academic Council and emergency meetings may be convened at a shorter notice, for reasons to be recorded in writing for such emergency meeting.
- (2) One-third of the total number of members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.
- (3) Each member, including its Chairperson, shall have one vote, and decisions at the meetings of the Academic Council shall be taken by simple majority; and in case of a tie, the Chairperson shall have a casting vote.
- (4) Any business that may be necessary for the Academic Council to perform, which may be urgent in nature, may be carried out by circulation amongst its members.

16. Finance Committee—

- (1) The composition of the Finance Committee shall be —
 - (i) Vice Chancellor - Chairperson;
 - (ii) Pro Vice-Chancellor (wherever applicable);
 - (iii) one person nominated by the society or trust or company, as the case may be (wherever applicable);
 - (iv) three persons to be nominated by the Executive Council, out of whom at least one shall be a member of the Executive Council;
 - (v) the Commission shall nominate one representative;
 - (vi) three persons to be nominated by the Chancellor;
 - (vii) Finance Officer-Secretary- ex officio

- (2) All members of the Finance Committee other than ex-officio member shall hold office for a term of three years.
- (3) The Finance Committee shall meet at least four times in an academic year (at least twice each semester) to examine the accounts and scrutinise the proposals for expenditure and one-third of the total number of members of the Finance Committee shall form the quorum for a meeting.
- (4) All proposals relating to the creation of posts and those items which have not been included in the Budget, shall be examined by the Finance Committee before the Executive Council considers them and to decide waiver in fees, the establishment of scholarships, freship and any other financial benefits.
- (5) The annual accounts and financial estimates of the Viswa Mahavidyalaya prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter the same shall be submitted to the Executive Council for approval.
- (6) The Finance Committee shall recommend limits for the total recurring and non-recurring expenditures for the year, based on the income and resources of the institution Viswa Mahavidyalaya.

17. **Board of Studies—**

- (1) There shall be one Board of Studies for each department or school of the Viswa Mahavidyalaya. The composition of the Board of Studies shall be—
 - (i) Dean of school or Head of the department - Chairperson;
 - (ii) all Professors of the school or department;
 - (iii) two Associate Professors of the school or department, by rotation;
 - (iv) two Assistant Professors of the school or department, by rotation;
 - (v) two external experts to be co-opted for their specialised knowledge.
- (2) Subject to the overall control and supervision of the Academic Council, the functions of a Board of Studies shall be to approve subjects for research for various degrees and other requirements of research degrees and to recommend to the concerned School Board in such manner as may be prescribed by the rules of the Viswa Mahavidyalaya regarding—
 - (a) courses of studies;
 - (b) appointment of supervisors for research; and

- (c) measures for the improvement of the standards of teaching and research.
- (3) The powers and functions of the Board of Studies shall be prescribed by the rules of the Viswa Mahavidyalaya.

18. **Selection Committee for appointment of teaching staff—**

There shall be one or more Selection Committees constituted, for making recommendations to the Executive Council for appointment to the post of Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed, in accordance with the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018.

19. **Disqualification—**

- (1) A person shall be disqualified for being chosen as, and for being, a member of any of the authorities, or being appointed as, and for being, an officer, of the Viswa Mahavidyalaya if—
 - (a) if he or she is of unsound mind; or
 - (b) if he or she is an un-discharged insolvent; or
 - (c) if he or she has been convicted by a court of law for an offense involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months; or
 - (d) if he or she has not been appointed as per the provisions of these regulations.
- (2) If any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned above, the question shall be referred to the Chancellor, and his or her decision shall be final and no suit or other proceedings shall lie in any civil court against such decision.

20. **Miscellaneous matters relating to different authorities —**

- (1) If any question arises, as to whether any person, other than Government nominated or appointed, has been duly nominated or appointed as, or is, entitled to be a member of any authority or any committee of the institution Viswa Mahavidyalaya, the matter shall be referred to the Chancellor, whose decision thereon shall be final and binding.
- (2) Any member, other than an ex-officio member of any authority, may resign by a letter addressed to the Registrar, and the resignation shall take effect as soon as it is accepted by the Chancellor or the Chairperson of the Executive Council, as the case may be.

- (3) Sudden vacancies among the members of any authority or any Committee of the Viswa Mahavidyalaya shall be filled by the respective authority, as soon as may be, and within a period of six months.

21. **Officers of institution Viswa Mahavidyalaya—**

A. Chancellor:

- (1) The Chancellor shall hold office for a period of five years from the date of assuming office and shall be eligible for re-appointment for one more term by following the procedure prescribed for the appointment of the Chancellor;

PROVIDED that the Chancellor shall be appointed by the sponsoring body of the Viswa Mahavidyalaya.

- (2) The Chancellor shall, by virtue of his or her office, be the head of the Viswa Mahavidyalaya and shall, if present, preside at the Convocations of the Viswa Mahavidyalaya held for conferring degrees.

B. Vice-Chancellor:

- (1) The Vice-Chancellor shall be a whole-time salaried officer of the Viswa Mahavidyalaya and shall be appointed by the Chancellor from a panel of three names suggested by a Search-cum-Selection Committee.

- (2) The qualifications of the Vice-Chancellor shall be in accordance with the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018.

- (3) The procedure for composition of Search-cum-Selection-Committee (SCSC) for the selection of Vice Chancellor of the Viswa Mahavidyalaya shall be as under—

- (i) a nominee of the Chancellor, who shall be a reputed academician, as the Chairperson of the Committee;
- (ii) a nominee of the Chairman, University Grants Commission; and
- (iii) an academician, with not less than ten years' service as Professor, nominated by the Executive Council.

- (4) The Vice-Chancellor shall hold office for a term of five years from the date on which he or she enters upon his or her office or until he or she attains the age of seventy years, whichever is earlier and shall be eligible for re-appointment for one more term by following the procedure prescribed for the appointment of Vice-Chancellor:

Provided that notwithstanding the expiry of the said period of five years, he or she shall continue in office until his or her successor is appointed and enters upon his or her office, however, in no case, the Vice-Chancellor shall hold office beyond the age of seventy years:

Provided further that the Chancellor may direct the Vice-Chancellor, after his or her term has expired, to continue in office for such period, not exceeding a total period of one year.

- (5) If the office of the Vice-Chancellor becomes vacant due to death, resignation or otherwise, or if he or she is unable to perform his or her duties due to ill health or any other cause, the Pro- Vice- Chancellor shall perform the duties of the Vice-Chancellor:

Provided that if the Pro-Vice-Chancellor is unavailable, the Chancellor shall appoint the senior most Professor who shall perform the duties of the Vice-Chancellor, until a new Vice-Chancellor assumes office or the existing Vice-Chancellor resumes the duties of his or her office, as the case may be.

C. Powers and duties of Vice-Chancellor—

- (1) The Vice-Chancellor shall be the Principal Executive Officer and academic officer of the Viswa Mahavidyalaya and shall exercise general supervision and control over the affairs of the Viswa Mahavidyalaya and give effect to the decision of all authorities of the institution Viswa Mahavidyalaya.
- (2) The Vice-Chancellor may, if he or she is of the opinion that immediate action is necessary on any matter, exercise any power conferred on any authority of the Viswa Mahavidyalaya by or under these regulations and shall report to such authority at its next meeting the action taken by him or her on such matter:

PROVIDED that, if the authority mentioned in this sub-regulation is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor whose decision thereon shall be final:

PROVIDED further that any person in the service of the Viswa Mahavidyalaya who is aggrieved by the action taken by the Vice-Chancellor under this regulation shall have the right to represent against such action to the Executive Council within ninety days from the date on which decision on such action is communicated to him and thereupon the Executive Council may confirm, modify or reverse the action taken by the Vice-Chancellor.

- (3) The Vice-Chancellor, if he or she is of the opinion that any decision of any authority of the Viswa Mahavidyalaya is beyond the power of the authority conferred by the provisions of these regulations or that any decision taken is not in the interest of the institution Viswa Mahavidyalaya, may ask the authority concerned to review its decision within sixty days of such decision and if the authority refuses to review the decision either in whole or in part or no decision is taken by it within the said period of sixty days, the matter shall be referred to the Chancellor whose decision thereon shall be final.
- (4) The Vice-Chancellor shall be the ex-officio Chairperson of the Executive Council, the Academic Council and the Finance Committee and shall, in the absence of the Chancellor, preside at the Convocations held for conferring degrees to the students.
- (5) The Vice-Chancellor shall be entitled to be present at, and address, any meeting of any authority or other body of the institution Viswa Mahavidyalaya, but shall not be entitled to vote unless he or she is a member of such authority or body.
- (6) It shall be the duty of the Vice-Chancellor to see that these regulations are duly observed and implemented and he or she shall have all the powers necessary to ensure such implementation.
- (7) The Vice-Chancellor shall have all the powers necessary for the proper maintenance of discipline in the institution Viswa Mahavidyalaya, and he or she may delegate any such powers to such person or persons, as he or she may deem fit.

- (8) The Vice-Chancellor shall have the power to convene or cause to be convened the meetings of the Executive Council, the Academic Council, the Finance Committee, and other authorities.

D. Removal of Vice-Chancellor—

- (1) Where there are reasons to believe that the Vice-Chancellor of the Viswa Mahavidyalaya does not possess the qualifications as required under the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018, or is not appointed as per the procedure stipulated in these regulations or has committed any financial or administrative impropriety, the Chairman of Commission shall constitute an enquiry committee consisting of academic, administrative or financial experts to enquire into the matter.
- (2) On the directions from the Commission, the Chancellor shall place the Vice-Chancellor under suspension, pending an enquiry.
- (3) The enquiry committee shall give an opportunity of hearing to the Vice-Chancellor before submitting its report to the Commission and where the report of the enquiry committee confirms the ineligibility or procedural violations or impropriety, as the case may be, the Commission shall direct the Chancellor to remove the Vice Chancellor by following due procedure.
- (4) Notwithstanding anything contained in these regulations, the Chancellor may, at any time after the Vice Chancellor has entered upon his or her office, by order in writing, remove the Vice-Chancellor from office on the grounds of incapacity, misconduct or violation of these regulations:

PROVIDED that the Chancellor shall make no such order unless the Vice-Chancellor has been given a reasonable opportunity of showing cause against the action proposed to be taken against him:

PROVIDED further that the Chancellor may, at any time before making such order, place the Vice-Chancellor under suspension, pending an inquiry.

E. Pro-Vice-Chancellor —

- (1) On the recommendation of the Vice-Chancellor, the Executive Council shall appoint a Professor as Pro-Vice-Chancellor to discharge the duties of the Pro-Vice-Chancellor in addition to his or her duties as a Professor:

PROVIDED further that where the recommendation of the Vice-Chancellor is not accepted by the Executive Council, the matter shall be referred to the Chancellor, who may either appoint the Professor recommended by the Vice-Chancellor or ask the Vice-Chancellor to recommend name of another Professor for re-consideration by the Executive Council.

- (2) The term of office of the Pro-Vice-Chancellor shall be such as may be decided by the Executive Council, but it shall not, in any case, exceed five years or until the expiration of the term of office of the Vice-Chancellor, whichever is earlier:

PROVIDED that the Pro-Vice-Chancellor whose term of office has expired shall be eligible for re-appointment by following the procedure prescribed for the appointment of Pro-Vice-Chancellor:

PROVIDED further that the Pro-Vice-Chancellor shall, while discharging the duties of the Vice-Chancellor, continue in office, notwithstanding the expiration of his or her term of office as Pro-Vice-Chancellor, until the Vice-Chancellor resumes office or a new Vice-Chancellor assumes office, as the case may be:

PROVIDED also that, in any case, the Pro-Vice-Chancellor shall retire on attaining the age of sixty-five years.

- (3) The Pro-Vice-Chancellor shall have the powers and duties as may be prescribed by the rules of the Viswa Mahavidyalaya.
- (4) The Pro-Vice-Chancellor shall assist the Vice-Chancellor in respect of such matters as may be specified by the Vice-Chancellor on this behalf, from time to time, and shall also exercise such powers and perform such duties as may be assigned or delegated to him by the Vice-Chancellor.

F. Registrar—

(1)

(a) The Registrar shall be a whole-time salaried officer of the Viswa Mahavidyalaya and shall be appointed by the Executive Council on the recommendations of the selection committee consisting of the following:—

- (i) Vice-Chancellor - Chairperson;
- (ii) one nominee of the Chancellor;
- (iii) two members of the Executive Council nominated by it; and
- (iv) one expert not in the service of the University to be nominated by the Executive Council.

(b) The meeting of the selection committee shall be fixed after prior consultation with, and subject to the convenience of the Chancellor's nominee and the experts nominated by the Executive Council and the proceedings of the selection committee shall not be valid unless at least three of the Chancellor's nominees or persons nominated by the Executive Council attended the meeting.

(2) The Registrar shall hold office for a term of five years from the date of assuming office and shall be eligible for re-appointment for a second term by following the procedure prescribed for Registrar:

PROVIDED that, the Registrar shall retire on attaining the age of sixty-two years and the emoluments and other terms and conditions of service of the Registrar shall be such as may be prescribed by the rules of the Viswa Mahavidyalaya.

- (3) When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence, or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.
- (4) The Registrar shall be ex-officio Secretary of the Executive Council and the Academic Council, but shall not be deemed to be a member of any of these authorities.
- (5) The Registrar shall be directly responsible to the Vice-Chancellor and work under his or her direction.
- (6) The Registrar shall have the power to take disciplinary action against employees, excluding teachers and other academic staff, as may be specified in the order of the Executive Council and to suspend them pending inquiry,

to administer warnings to them or to impose on them the penalty of censure or the withholding of increment:

PROVIDED that no such penalty shall be imposed unless the person has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him or her.

- (7) An appeal shall lie to the Vice-Chancellor against any order of the Registrar imposing any of the penalties specified in sub-regulation (6).
- (8) In the case where the inquiry discloses that a punishment beyond the power of the Registrar is called for, the Registrar shall, upon the conclusion of the inquiry, make a report to the Vice-Chancellor along with his or her recommendations:

PROVIDED that an appeal shall lie to the Executive Council against an order of the Vice-Chancellor imposing any penalty.

- (9) It shall be the duty of the Registrar—
 - (a) to be the custodian of the records, the common seal, and such other property of the Viswa Mahavidyalaya as the Executive Council shall commit to his or her charge;
 - (b) to issue all notices convening meetings of the Executive Council, the Academic Council, and any Committees appointed by those authorities;
 - (c) to keep the minutes of all the meetings of the Executive Council, the Academic Council, and any Committees appointed by those authorities;
 - (d) to conduct the official correspondence between the Executive Council and the Academic Council;
 - (e) to supply to the Chancellor copies of the agenda of the meetings of the authorities of the Viswa Mahavidyalaya as soon as they are issued and the minutes of such meetings;
 - (f) to represent the Viswa Mahavidyalaya in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his or her representative for the purpose;
 - (g) to perform such other duties as may be specified in the rules of the Viswa Mahavidyalaya or as may be required from time to time by the Executive Council or the Vice-Chancellor, as the case may be;
 - (h) to enter into an agreement, sign documents, and

authenticate records on behalf of the Viswa Mahavidyalaya;

- (i) to make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the Viswa Mahavidyalaya; and
- (j) to conduct the official correspondence on behalf of the authorities of the Viswa Mahavidyalaya.

G. Finance Officer—

- (1) The Finance Officer shall be appointed by the Executive Council on the recommendations of a selection committee constituted for the purpose and he or she shall be a whole-time salaried officer of the Viswa Mahavidyalaya.
- (2) The Finance Officer shall be appointed for a term of five years and shall be eligible for re-appointment by following the procedure prescribed for the appointment of the Finance Officer:
Provided that, the Finance Officer shall retire on attaining the age of sixty-two years.
- (3) The emoluments and other terms and conditions of service of the Finance Officer shall be such as may be prescribed by the Executive Council from time to time.
- (4) When the office of the Finance Officer is vacant or when the Finance Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.
- (5) The Finance Officer shall be ex-officio Secretary of the Finance Committee but shall not be deemed to be a member of such Committee.
- (6) The Finance Officer shall—
 - (a) exercise general supervision over the funds of the Viswa Mahavidyalaya and shall advise it as regards its financial policy; and
 - (b) perform such other financial functions as may be assigned to him by the Executive Council or as may be prescribed by the rules of the Viswa Mahavidyalaya.
- (7) Subject to the control of the Executive Council, the Finance Officer shall—
 - (a) ensure that the limits fixed by the Executive Council for recurring and non-recurring expenditures for a year are not exceeded and that all amounts of money are expended on the

- (b) purpose for which they are granted or allotted;
- (b) be responsible for the preparation of annual accounts and the budget of the Viswa Mahavidyalaya and for their presentation to the Executive Council;
- (c) keep a constant watch on the state of the cash and bank balances and on the state of investments;
- (d) watch the progress of the collection of revenue and advice on the methods of collection employed;
- (e) ensure that the registers of buildings, land, furniture, and equipment are maintained and up-to-date and that stock-checking is conducted, of equipment and other consumable materials in all offices, departments, schools, faculties, centers and specialised laboratories;
- (f) bring to the notice of the Vice-Chancellor unauthorised expenditure and other financial irregularities and suggest disciplinary action against persons at fault;
- (g) call for from any office, department, school, faculty, centre, laboratory, etc. maintained by the Viswa Mahavidyalaya any information or returns that he or she may consider necessary for the performance of his or her duties; and
- (h) work under the direction of the Vice-Chancellor and shall be responsible to the Executive Council through the Vice-Chancellor.

H. Controller of Examinations —

- (1) The Controller of Examinations shall be appointed by the Executive Council on the recommendations of a selection committee constituted for the purpose and he or she shall be a whole-time salaried officer of the Viswa Mahavidyalaya.
- (2) The Controller of Examinations shall be appointed for a term of five years and shall be eligible for reappointment by following the procedure prescribed for the appointment of Controller of Examination:

Provided that the Controller of Examinations shall retire on attaining the age of sixty-two years.

- (3) The emoluments and other terms and conditions of service of the Controller of Examination shall be such as may be prescribed by the Executive Council from time to time.
- (4) When the office of the Controller of Examinations is vacant or when the Controller of Examinations is, by reason of illness, absence or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.
- (5) The Controller of Examination shall arrange for and superintend the examinations of the Viswa Mahavidyalaya in the manner as may be prescribed by the rules of the Viswa Mahavidyalaya.
- (6) The Controller of Examinations shall be a permanent invitee to the Academic Council.
- (7) The Controller of Examinations shall ensure that all the specific directions of the Executive Council, Academic Council and Vice-Chancellor in respect of examination and evaluation are complied with.

I. Dean —

- (1) The Departments dealing with allied subjects may be grouped into faculties or schools, etc., and every faculty shall be headed by a Dean.
- (2) Every Dean of the school or faculty shall be appointed by the Vice-Chancellor from amongst the Professors in the school or faculty, by rotation, for a period of two years:

PROVIDED that if there is only one Professor or no Professor in a school or faculty, the Dean shall be appointed, for the time being, from amongst the Professor, if any, and the Associate Professors in the school or faculty.

- (3) When the office of the Dean is vacant or when the Dean is, by reason of illness, absence or any other cause, unable to perform duties of his or her office, the duties of the office shall be performed by the senior-most

Professor or Associate Professor, as the case may be, in the School.

- (4) The Dean shall be the Head of the school or faculty or centre and shall be responsible for the conduct and maintenance of the standards of teaching and research in the school or faculty or centre and shall have such other functions as may be prescribed by the rules of the Viswa Mahavidyalaya.
- (5) The Dean shall have the right to present and speak at any meeting of the Board of Studies or Committees of the school or faculty or centre, as the case may be, but shall not have the right to vote there unless he is a member thereof.

J. Head of the Department —

- (1) There shall be a Head of the Department or chairperson of the centre for each of the department or centre in the Viswa Mahavidyalaya, who shall be appointed by the Vice-Chancellor from amongst the Professors of the department or centre:

PROVIDED that if there is no Professor in the department or centre or there is only one Professor in the department or centre, whose term as Head of the department or chairperson of the centre is ending, the Vice Chancellor may appoint an Associate Professor as Head of the Department.

- (2) The term of the Head of the department or chairperson of the centre shall normally be two years and he or she shall be eligible for re-appointment for one more term by following the procedure prescribed for appointment of the Head of the department or chairperson of the centre.
- (3) The powers and functions of the Head of the department or chairperson of the centre shall be prescribed by the rules of the institution Viswa Mahavidyalaya.

22. Admission and fees structure —

A. Admission — Admission of students to the Viswa Mahavidyalaya shall be strictly based on merit in the entrance exam conducted by a Government Testing Agency or the Viswa Mahavidyalaya and as prescribed by the appropriate statutory authority, wherever applicable and in case of no entrance examination, the admission of students to the Viswa Mahavidyalaya may be made in the manner specified in the prospectus.

B. Fee structure —

- (1) Donation or capitation fee in whatever nomenclature or form, either directly or indirectly, is strictly prohibited.
- (2) The Viswa Mahavidyalaya shall follow the rules and regulations regarding fee structure, number of seats, etc., issued by the relevant statutory bodies and in case the Viswa Mahavidyalaya offers different courses which come under the regulatory ambit of different statutory bodies, namely the University Grants Commission, the All India Council of Technical Education, National Medical Council etc., the rules and regulations regarding fee structure, number of seats, etc., issued by such statutory body concerned shall be applicable.
- (3) The fee shall be fixed transparently, keeping in view non-profitteering or non-commercial aspects.
- (4) The fee shall be collected as declared in the prospectus of the Viswa Mahavidyalaya and with a proper receipt for such payment and the prospectus shall also state that donation or capitation fee in whatever nomenclature or form, either directly or indirectly, shall not be collected from the student or parent and in case of any grievance, the student or parent may submit their complaint to the Viswa Mahavidyalaya.
- (5) The Viswa Mahavidyalaya may provide fee concession or scholarships or may allocate some seats to meritorious students belonging to socially and economically deprived groups of the society.
- (6) The Viswa Mahavidyalaya shall abide by all the University Grant Commission notifications, guidelines regarding the refund of fees and return of original certificates, as may be issued from time to

time.

- (7) Every Viswa Mahavidyalaya shall maintain the records of the entire process of selection of candidates, exhibit such records on its website, and preserve such records for a minimum period of five years.
- (8) The Viswa Mahavidyalaya shall make available the prospectus on its website at least sixty days before the commencement of admissions, including fee structure, refund policy, number of seats in a programme, eligibility qualifications, admission process, etc.
- (9) The Viswa Mahavidyalaya shall not retain any original certificates of the students, faculty members, and staff.

23. Institution deemed to be University open to all —

- (1) The Viswa Mahavidyalaya shall be open to the persons of all genders and of whatever caste, creed, race or class, and it shall not be lawful for the Viswa Mahavidyalaya to adopt or impose on any person, any test whatsoever of religious belief or profession in order to entitle him or her to be appointed as a faculty member of the Viswa Mahavidyalaya or to hold any other office therein or to be admitted as a student in the Viswa Mahavidyalaya or to graduate there at or to enjoy or exercise any privilege thereof;

PROVIDED that nothing in this section shall be deemed to prevent the Viswa Mahavidyalaya from making special provision for the employment or admission of women, persons with disabilities, or of persons belonging to the weaker section of the society and, in particular, of the Scheduled Castes, the Scheduled Tribes and the other socially and educationally backward classes of citizens.

- (2) All policies and procedures, in matters of admission, fee, and employment as applicable to the university level public funded and self-financing institutions, respectively, shall apply.

24. Institution deemed to be University to be unitary —
The Viswa Mahavidyalaya shall be unitary in nature and shall not affiliate any other institution.

25. Reservation policy — The Viswa Mahavidyalaya shall implement the policy on reservations in admissions and recruitment, in accordance with the provisions of the Constitution of India and any Act of Parliament for the time being in force and disclose all such information on its website.

26. Online or distance education — The Viswa Mahavidyalaya may offer courses online or distance courses or degrees in accordance with the regulations notified by the Commission from time to time.

27. Power to conduct enquiry and consequences for violation of regulations —

(1) Where the Government or the Commission, as the case may be, receives information by way of a complaint or otherwise, that an Viswa Mahavidyalaya has violated any of the provisions of these regulations, it shall cause to conduct an enquiry into the facts of such information after issuing a notice to the said effect to the institution Viswa Mahavidyalaya.

(2) The Commission may also cause an inspection, to be made by experts in matters of academics, administration, and finance regarding academic outcomes or any matter connected with the administration or finances of the Viswa Mahavidyalaya for the purpose of the enquiry.

Based on the enquiry or through procedures mentioned in these regulations, if the Government or the Commission, as the case may be, is satisfied that the regulations have been violated, the Viswa Mahavidyalaya shall be subjected to such action as provided in the University Grants Commission (Institutions deemed to be Universities) Regulations, 2023.

28. Funds, Accounts, Audit, and Annual Report —

(1) The books of accounts of the Viswa Mahavidyalaya shall be maintained, managed, and operated in the name of the Viswa Mahavidyalaya and not in the name of the sponsoring body or any other body; and, shall be kept in such form as may be specified by the Executive Council and conform to the rules or regulations, if any, prescribed by the Commission, in this regard.

- (2) Funds shall not be diverted at any time from the accounts of the Viswa Mahavidyalaya to any other accounts, including to the accounts of the sponsoring body or to any other body.
- (3) The Viswa Mahavidyalaya shall get its books of accounts audited annually, separately published and uploaded on the website of the institution; and if such institution is funded by Central or State Government or through its Agencies fully or partially, then the accounts of such Viswa Mahavidyalaya shall be open for examination by the Comptroller and Auditor General of India and the accounts of Viswa Mahavidyalaya shall also, where required, be open for inspection by the Commission.
- (4) The annual financial statements and accounts shall be audited by a qualified professional, a Member or Fellow of the Institute of Chartered Accountants of India, to be appointed by the Viswa Mahavidyalaya:

PROVIDED that, the Commission may, on receipt of information regarding financial impropriety or embezzlement or illegal diversion of funds from the accounts of the Viswa Mahavidyalaya; or of fees being collected against the provisions of these regulations, issue a notice directing the Viswa Mahavidyalaya to show cause as to why an inspection, including a forensic audit, not be ordered in respect of the complaint, and after providing a reasonable opportunity to the respondent institution, the Commission may on being satisfied that there were sufficient grounds to proceed further, cause an inspection by a team of the Commission or may direct a forensic audit; the report of and the inspection team and the forensic audit report taken together shall form the basis for the Commission to take further action, as it may be deem fit, under these regulations including the recommendation for withdrawal of Viswa Mahavidyalaya status, to the Government.

- (5) Annual Reports, Annual Financial Statements, and Audit Reports shall be uploaded on the Viswa Mahavidyalaya website and also on the Commission's portal, after due approval by the Executive Council and the Viswa Mahavidyalaya managed or controlled or funded by the Central or State Government shall submit a copy of the annual report, Annual Financial Statements and annual audit report to the respective Government.

29. Miscellaneous—

- (1) The Viswa Mahavidyalaya shall, as soon as may be, after the completion of the academic programme, and in no case later than one hundred and eighty days from the date of such completion, ensure that the degree, diploma, certificate, or any other qualification in respect of the programme of studies, is awarded and made available to students.
- (2) The Viswa Mahavidyalaya shall compulsorily create Academic Bank of Credits (ABC), identities of their students and upload their credit scores in digital lockers and ensure that the credit scores are reflected in ABC portal and adopt Samarth e-Gov.
- (3) The Viswa Mahavidyalaya shall not at any time enter into any franchise agreement or arrangement, either overtly or covertly, with any individual or organisation for establishing, maintaining, or operating the off-campus or off-shore campus or constituent units or course or programme of study or department or school or faculty of the Viswa Mahavidyalaya except in the following cases, namely :—
 - (a) the institution deemed to be University, which is eligible under sub-regulations (1) and (2) of regulation 8 may enter into an agreement or arrangement, if—
 - (i) the establishment, maintenance, or operation of such institution is permitted under any Act of Parliament or the rules or regulations made there under; and
 - (ii) it has made an application under sub-regulation (3) of regulation 8, after following the procedure specified in these regulations
 - (b) the campus to be established under such agreement or arrangement shall be—
 - (i) treated as an off-campus centre of the Viswa Mahavidyalaya as long as such agreement or arrangement remains valid under such law; and
 - (ii) subject to similar standards of audit and disclosure as a not-for-profit entity as that of the institution Viswa Mahavidyalaya;
 - (c) the institution deemed to be University, which is eligible under regulation 8 may enter into an agreement or arrangement for practical training of students of a skill-

oriented vocational courses, if such course is approved by the University Grants Commission or any other body established under any Act of Parliament.

- (d) twinning Programmes, Joint Degree Programmes, and Dual Degree Programmes shall be offered in accordance with the provisions stipulated in the University Grants Commission (Academic Collaboration between Indian and Foreign Higher Educational Institutions to offer Twinning, Joint Degree, and Dual Degree Programmes) Regulations, 2022.
- (e) the income and property of the institution deemed to be University shall be utilised solely for promoting the objectives of the Viswa Mahavidyalaya.
- (f) the Commission shall have the power to issue directions to the Viswa Mahavidyalaya for implementation of any public policy of the Government or in respect of any law in force, including appropriate directions in case of any violation of any law or policy by the Viswa Mahavidyalaya.
- (g) no portion of the income and property of the Viswa Mahavidyalaya shall be paid or transferred directly or indirectly, by way of dividend, bonus, or otherwise how so ever by way of profit to the persons who were at any time or are members of the Viswa Mahavidyalaya or to any of them or any persons claiming through them:

PROVIDED that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or another person as consideration for any service rendered to the Viswa Mahavidyalaya or for traveling or other allowances and such other charges.

- (h) in consultation with the Commission, the Government shall have the power to impose such other conditions, not inconsistent with these regulations, in the notification, and the same shall be binding on the Viswa Mahavidyalaya.
- (i) where the Viswa Mahavidyalaya wishes to surrender its status of “institution deemed to be University”, it shall do so with the prior permission of the Government; and similarly, withdrawal of any constituent units or off-campus or off-shore campus of the Viswa Mahavidyalaya from the purview of the Viswa Mahavidyalaya, shall require the sponsoring body to take the prior permission of the Government:

PROVIDED that such surrender or withdrawal, as the case may be, shall take effect only after the last batch of students on the rolls of the Viswa Mahavidyalaya or its

constituent units, as the case may be, have been accorded the opportunity to qualify for the completion of the programme of study and award of degree.

- (j) The Viswa Mahavidyalaya shall furnish to the Central Government or the Commission such returns or other information with respect to its property or activities as the Central Government or the Commission may, from time to time, require, within such period as may be specified by the Central Government or Commission.
- (k) Convocations of the Viswa Mahavidyalaya for conferring the degrees or for other purposes shall be held in such manner as may be prescribed by the rules of the Viswa Mahavidyalaya.
- (l) the Executive Council may, by a resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw a degree of academic distinction conferred on, or any certificate or diploma granted to, any person by the Viswa Mahavidyalaya for good and sufficient cause:

PROVIDED that no such resolution shall be passed until a notice in writing has been given to that person calling upon him or her to show cause within such time as may be specified in the notice as to why such a resolution shall not be passed and until his or her objections, if any, and any evidence he or she may produce in support of them, have been considered by the Executive Council.

- (m) in the event of conflict of opinion with regard to the interpretation of these regulations, the opinion of the Commission shall be final.
- (n) with regard to institutions deemed to be Universities, the provisions contained in these regulations shall prevail in case of any inconsistency or conflicting provisions in any other regulations issued by the Commission under the provisions of the Act.

30. Legal proceedings —

- (1) The Registrar may sue or be sued for the purpose of any legal proceedings against the Viswa Mahavidyalaya, who shall have the power to enter into agreements, sign documents and authenticate records on behalf of the Viswa Mahavidyalaya, and have the powers to exercise such powers and perform such duties under the provisions of these regulations.
- (2) No suit or legal proceedings shall lie against the Government or the Commission in respect of anything done or purported or intended to be done in pursuance of any of these regulations.

31. Consequences for the violation of the Regulations.

In the event of non-compliance of the provisions stipulated in the University Grants Commission (Institutions deemed to be Universities) Regulations, 2023, the Viswa Mahavidyalaya shall be subjected to one or more of the following actions, namely:—

- a. for violation of these regulations established by the enquiry committee set up by the Commission or Government, the Viswa Mahavidyalaya shall be warned in writing with public notice or barred from any expansion in terms of diversification to new courses or programmes of study or departments and establishment of off-campus or off-shore campuses, for a period of three years or as recommended by the enquiry committee, whichever is higher;
- b. continuous violation of regulations established by the enquiry committee set up by the Commission or the Government may result in closure of the courses or programmes of study or Departments and off campuses or constituent institutions or off-shore campuses or may result in withdrawal of the status of Institution deemed to be University
- c. in order to protect the interests of students in case of surrender or withdrawal of the status, as the case may be, shall take effect only after the last batch of students on the rolls of the Viswa Mahavidyalaya or its constituent units, has been accorded opportunity to qualify for the completion of the programme of study and award of degree.

32. Removal of Difficulty –

UGC reserves the right to remove difficulty (ies) in the course of implementation of this MoA in consultation with the Government of India, Ministry of Education.